

Proposed Changes to Bylaws 203, 204, 206, 208, & 302

Bylaw #203 Proposed Changes

Original Bylaw 203

203:

The President shall preside at all meeting of the Academic Senate and the Executive Committee. The President shall represent the Academic Senate at all meetings of the Board of Trustees. The President can call meetings of the Executive Committee and, with the approval of the Executive Committee, may call special meetings of the Academic Senate. The President is also on the following committees or needs to regularly report out to and communicate with:

- Board of Trustees (BOT)
 - o General Meetings
 - o Strategic Sessions
- District Assembly
 - o District Executive Committee
- District Budget Committee
- Equivalency Committee
- Tenure Review Committee and reports the results to the Senate
- Chancellor
- SBVC Academic Senate Executive Committee (at least the President (required), Vice President, Secretary, or designees) monthly meeting with SBVC Executive Team (during the Fall and Spring semesters)
- SBVC College Council (Academic Senate President is co-chair)
- SBVC Foundation (or designee)
- TESS Executive Committee

The President (or designee) is the delegate at Fall and Spring Academic Senate for California Community Colleges (ASCCC) Plenary. The President coordinates the assignment of Senate appointments on evaluation committees and hiring committees. The President should regularly attend the SBVC President's Campus Wide updates, the State Chancellors' webinars, and communicate with the ASCCC as needed. The President may appoint a designee as permissible to other committees. Documents that require the Senate President's signature must come to the Academic Senate for a 1st and 2nd read. (12.2.20)

Proposed Change

203:

Role of the Academic Senate President:

The Academic Senate President plays a key role in making known the faculty recommendations with respect to academic and professional matters including 10+1, representing and promoting the collective interests of the faculty body, fostering collegiality and collaboration, and advancing academic excellence and integrity within the institution. Their leadership helps to ensure that faculty voices are heard, and that academic policies and decisions reflect the values and principles of higher education.

The position of President carries no less than 1.0 reassigned time, per semester.

General Responsibilities of the Academic Senate President:

- Advocate for faculty interests: Represent faculty concerns, resolve issues, and advocate for faculty development and funding.
- Promote an effective relationship with the Board of Trustees: Engage with the governing board, advocate for faculty positions, and participate in policy review.
- Maintain contact and involvement with the Academic Senate for California Community Colleges: Participate in statewide senate activities, attend meetings, and stay informed about legislative matters.
- Maintain effective relationships with other governance groups: Collaborate with bargaining units, students, classified professionals, and other college constituencies to address institutional issues and ensure effective participation.
- Develop local senate participation and leadership: Providing orientation, training, and mentorship to new and potential senate members to enhance participation and leadership.
- Foster communication and collegiality: Facilitate dialogue, ensure transparency, and maintain records to promote effective communication and collaboration among faculty and interest holders.
- Secure resources to ensure local Academic Senate success: Advocate for adequate resources and budget allocations to support the senate's activities and initiatives.
- Further efforts to appoint and retain qualified personnel: Participate in the hiring and evaluation processes, ensure faculty representation, and support diverse personnel.
- Organize and delegate authority by working with a local Academic Senate Executive Team: Delegate tasks, clarify roles, and foster collaboration within the senate's leadership team to effectively manage responsibilities.

(More details can be found in the [ASCCC Local Senate Handbook part III](#))

Local Responsibilities of the Academic Senate President:

- The President of the Senate shall preside at meetings of the Executive Committee and in conducting its affairs, shall observe the rules of procedure as laid down elsewhere in these bylaws and the Academic Senate Constitution.

- The President of the Senate shall preside at Academic Senate meetings and in conducting its affairs, shall observe the rules of procedure as laid down elsewhere in these bylaws and the Academic Senate Constitution.
- The President shall represent the Academic Senate at all meetings of the Board of Trustees and in conducting its affairs, shall observe the rules of procedure as laid down elsewhere in these bylaws and the Academic Senate Constitution.
- The President can call meetings of the Executive Committee and, with the approval of the Executive Committee, may call special meetings of the Academic Senate.
- The President is on the following committees:
 - Chancellor’s Council
 - District Advisory Committees (or designee)
 - Equivalency Committee
 - SBVC College Council (Academic Senate President is co-chair)
 - Tenure Review Committee and reports the results to the Senate (or designee)
 - SBVC Academic Senate Executive Committee (at least the President (required), Vice President, Secretary, or designees) monthly meeting with SBVC Executive Team (during the Fall and Spring semesters)
 - SBVC Foundation (or designee)
- The President needs to regularly communicates with:
 - Chancellor
 - The College President
 - The Vice President of Instruction
- The President needs to regularly reports out to:
 - Board of Trustees (BOT) General Meetings
- The President (or designee) is the voting delegate at Fall and Spring Academic Senate for California Community Colleges (ASCCC) Plenary.
- The President coordinates the assignment of Senate appointments on evaluation, hiring, and campus committees.
- The President should regularly attend the SBVC President’s Campus Wide updates, the State Chancellors’ webinars, and communicate with the ASCCC as needed.
- The President may appoint a designee as permissible to other committees except College Council and Equivalency Committee.
- Documents that require the Senate President’s signature must come to the Academic Senate for a 1st and 2nd read. (12.2.20)

Bylaw #204 Proposed Changes

Original Bylaw 204

204:

The Vice-President shall, in the absence of the President, perform those duties.

Proposed Change

204:

Role of the Academic Senate Vice President:

The Academic Senate Vice President serves as a key partner and confidant to the President, providing support in various aspects of academic governance and helping to ensure the effective representation of faculty interests within the institution.

Responsibilities of the Academic Senate Vice President:

- Attend and participate in Academic Senate Executive Committee meetings and in conducting its affairs, shall observe the rules of procedure as laid down elsewhere in these bylaws and the Academic Senate Constitution.
- Attend and participate in Academic Senate meetings and in conducting its affairs, shall observe the rules of procedure as laid down elsewhere in these bylaws and the Academic Senate Constitution.
- Perform those duties of the Academic Senate President in their absence.
- Assumes the role of the Academic Senate President in the event the current President is no longer able to continue in their duties.
- Assumes the role of the Academic Senate President in the event the current President resigns, abandons or vacates the office, or no longer serves as faculty.
- Conduct Academic Senate Meetings in absence of President.
- Attend and report out at Board of Trustees meetings in absence of President.
- Facilitates oversight of the Senate Standing Committees: Ensures membership is assigned and meetings are set.
- Shall serve on at least one advisory committee as appointed by the Academic Senate President.
- Shall serve as a communication liaison between the Academic Senate and the standing committees of the Academic Senate, between the Academic Senate and the campus committees, and between the Academic Senate and the representatives of district advisory committees.

Succession of the Academic Senate President by the Academic Senate Vice President

The Academic Senate Vice President:

- Shall serve the remainder of Presidents term upon the current President resignation, abandonment or vacating of office, or discontinued service as faculty.

- Shall have the right to accept or deny the remainder of Presidents term.
- Shall remain as President Pro Tempore upon denying the remainder of Presidents term until an election can be held.
- If the President, during the first year of their term, relinquishes their position and the Vice President denies the remainder of Presidents term, an election for the President to coincide with the Secretary election will be held in the spring to complete the second year of the term.
- If the President, during the second year of their term, relinquishes their position and the Vice President denies the remainder of Presidents term, the Academic Senate Executive Committee shall appoint an executive committee member or a sitting senator to serve in the position for the rest of the term. The appointment is confirmed by popular vote of the Academic Senate.

Bylaw #206 Proposed Changes

Original Bylaw 206

206:

The Secretary shall have custody of all records and documents relating to the business of the Academic Senate. The Secretary shall issue notices and conduct correspondence of the Senate unless otherwise provided for. The Secretary shall keep minutes of the Academic Senate and shall distribute a "Summary of Proceedings" to the faculty of the college. The position of Secretary carries no less than 0.2 reassigned time, per semester. (12.2.20)

Proposed Change

206:

Role of the Academic Senate Secretary: Proposed

The Academic Senate Secretary plays a vital role in supporting the effective functioning of the Academic Senate through meeting coordination and documentation, records management, and may serve as a point of contact for business related to the Academic Senate.

The position of Secretary carries no less than 0.2 reassigned time, per semester.

Responsibilities of the Academic Senate Secretary: Proposed

- Attend and participate in Academic Senate Executive Committee meetings and in conducting its affairs, shall observe the rules of procedure as laid down elsewhere in these bylaws and the Academic Senate Constitution.
- Attend and participate in Academic Senate meetings and in conducting its affairs, shall observe the rules of procedure as laid down elsewhere in these bylaws and the Academic Senate Constitution.
- Issue notices and conduct correspondence of the Senate unless otherwise provided for.

- Documents minutes of the Academic Senate and shall distribute a "Summary of Proceedings" to the faculty of the college.
- Maintain custody of all records and documents relating to the business of the Academic Senate.
- Maintain the Senate Website or collaborate with a website designee, including uploading current agendas and minutes.

Bylaw #208 Proposed Changes

Original Bylaw 208

208:

The President of the Senate shall appoint the secretary or a designee as the Senate Web Master who will maintain the Senate Website, including uploading current agendas and minutes, the current list of Senators, SBVC Committee members, the Senate calendar, and important announcements in a timely manner. (12.2.20)

Proposed Change

208:

~~The President of the Senate shall appoint the secretary or a designee as the Senate Web Master who will maintain the Senate Website, including uploading current agendas and minutes, the current list of Senators, SBVC Committee members, the Senate calendar, and important announcements in a timely manner. (12.2.20)~~

Bylaw #302 Proposed Changes

Original Bylaw 302

302: The President of the Senate shall preside at meetings of the Executive Committee and in conducting its affairs, shall observe the rules of procedure as laid down elsewhere in these bylaws. All decisions or recommendations purporting to issue from the Executive Committee shall have the approval of a majority of the Committee's membership.

Proposed Change

302:

~~The President of the Senate shall preside at meetings of the Executive Committee and in conducting its affairs, shall observe the rules of procedure as laid down elsewhere in these bylaws. All decisions or recommendations purporting to issue from the Executive Committee shall have the approval of a majority of the Committee's membership.~~