

Curriculum Faculty Co-Chair/Faculty Lead Letter of Interest

Thomas W. Berry II

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To my Academic Senate Colleagues:

I am submitting this letter of interest to serve as the SBVC Curriculum Faculty Co-Chair/Faculty Lead, beginning fall 2024. I believe my experience working with the Curriculum Committee, the Technical Review Committee, and my role as Outcomes Faculty Lead has equipped me with the ability to facilitate the curricular process for the next three years.

I wish to bring value to SBVC by focusing on the importance of curriculum as a 10+1 and faculty purview, as well as by building relationships and fostering a Curriculum Committee Culture that is welcoming, collaborative, and engaging.

My hope is to have the triumphs faculty experience with curriculum complimented, celebrated, and shared; to develop transparency in the curriculum process by being open to feedback, having clarity of communication, sharing information, and providing opportunities for growth through training; and to ease faculty resistance to curriculum development by co-creating positive experiences with the process, with CurriQunet Meta, and with the committee.

As the Curriculum Chair, I would like to assist faculty in developing programs and curriculum that captivates students by being inclusive, diverse, equitable, anti-racist and accessible, that work to close the achievement gap, and are interactive by nurturing curiosity, critical thinking, creative abilities, and useful skills.

I would like to continue the work of my predecessors in developing IDEAA within the curricular process; in advancing CurriQunet Meta and IDEAA training; in providing an approachable and apparent curricular process; and supporting faculty in developing curriculum, especially in areas such as ethnic studies, noncredit courses, regional workforce development, and the California Community Colleges Baccalaureate Degree Program.

My values include collegiality and speaking to colleagues in a kind, encouraging, and supportive manner that facilitates change; being adaptable to curricular, legislative, and systemic changes; and being self-directed by gaining professional development where knowledge gaps arise.

A little about my background. I have been a Communication Studies faculty member at SBVC for 22 years, beginning as an adjunct in spring 2002 and as full-time in fall 2020. The leadership roles I currently enjoy serving in include Academic Senator, Academic Senate Secretary, Academic Senate Elections Committee Co-Chair, and Outcomes Faculty Lead. I serve on the Accreditation & Outcomes Committee, and the Distance Ed Committee: and I regularly attend the Curriculum Committee, the Technical Review Committee, and the Program Review Committee. I hold an M.A. in Educational Administration where I acquired a foundation in instructional leadership, curriculum development, and the ability to assist teachers.

I can perform the Curriculum Faculty Co-Chair/Faculty Lead responsibilities based on the following experiences and qualifications:

- I have served as an Academic Senator and on the Academic Senate Executive Committee for the past two years.
- I guide and support faculty across all disciplines to develop Student Learning Outcomes (SLOs) and Program Learning Outcomes (PLOs) through meetings and impromptu discussions.

- I have networked with administration and student services to develop Service Area Outcome Writing Workshops, where attendees wrote and developed two SAO statements for their departments and were introduced to data assessment reporting through CurriQunet Meta.
- I utilize CurriQunet Meta to review outcomes for compliance during the course and program approval process prior to Technical Review Committee meetings.
- I provide campus-wide updates on outcomes, and coordinated communication with Department Chairs, Deans, and the Vice-President of Instruction in my role as Outcomes Faculty Lead.
- As Outcomes Faculty Lead, I work with the curriculum committee during regular and Technical Review meetings.
- I cooperate with the Curriculum Faculty Co-Chairs and Faculty Leads in guiding faculty with the successful progression towards curriculum approval during technical meetings.
- I collaborated with the Curriculum Coordinator utilizing CurriQunet Meta to develop the SLO/SAO Data Assessment Reporting that will soon replace the SLO Cloud.
- I currently maintain the Outcomes Handbook and I have also developed recommended procedures and created forms, such as a workflow for writing SAOs and a revised version of the Outcomes Active Verb List. I can transfer these skills by extending this to the Curriculum Committee Handbook.
- I have attended state-wide conferences and workshops to build currency in parliamentary procedure and academic laws, policies, and regulations, specifically with outcomes, assessment, and accreditation and their relationship with curriculum.
- As a past President for the Ramona Hillside Players Board of Directors, I have presided over and managed meetings, developed agendas, reviewed minutes, reported to constituency groups, such as theatre stakeholders and donors, and served as the public relations representative at events and civic meetings.
- Serving on the executive committee, I have observed and participated in developed agendas, reviewed minutes, and witnessed how information is reported to constituency groups.
- I have a strong working relationship with the SBVC Curriculum Coordinator, Kay Dee Yarbrough, and the current Curriculum Faculty Co-Chair, Mary Copeland. I look forward to working with Janice Wilkins, as the Articulation Officer, to develop a relationship that promotes the Curriculum Committee Charge, 10+1, and the vital role of meeting course requirements and building relationships with transfer institutions.
- I am also committed to completing any activities of the Curriculum Faculty Co-Chair/Faculty Lead as they pertain to: reviewing curriculum packets sent to the Board of Trustees; serving on the College Council; developing and coordinating curriculum-related recommendations within the college; signing the Annual Curriculum Approval Certificate for all courses and programs; and providing guidance, as well as developing and maintaining lines of communication concerning curricular matters with the Curriculum Committee, Academic Senate, and the Accreditation and Outcomes Committee.

Thank you for considering this letter of interest for the Curriculum Faculty Co-Chair/Faculty Lead.

Sincerely,



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