Accreditation Steering Committee

Committee Charge

The Accreditation Steering Committee serves as a shared governance group that oversees the accreditation process for San Bernardino Valley College in conjunction with the San Bernardino Community College District. The committee is responsible for developing, monitoring, and coordinating the accreditation process to support the continual improvement of student learning, institutional effectiveness, and integrated planning. Members are to become experts on accreditation policies and standards and serve as resources to the college.

The Outcomes Faculty Lead will chair an ad-hoc Outcomes subcommittee of Accreditation Steering Committee with the goal of creating a charge, membership, and processes and becoming an independent committee by 2024/2025.

The purpose of the Accreditation Steering Committee is to:
1. Be active resources to the College and Board of Trustees regarding the accreditation process.
2. Assist with training for faculty, staff, management, and students with regard to accreditation standards, policies, and procedures.
3. Develop timelines and goals to recommend policies and procedures for the on-going accreditation process.
4. Review, compile, organize, and analyze evidence for reports.
5. Review and provide input for all accreditation reports, including the ISER, mid-term, and follow-up reports.
6. Be inclusive and encourage participation from Campus and District ex-officio groups listed below when developing and reviewing Accreditation reports.
7. Recommend the appointment of an accreditation report editor.
8. Prepare for the accreditation team visit and participate, as needed.
9. Provide input on the Accreditation Manual by reviewing guidelines and making recommendations on best practices.
10. Serve as the campus conduit for decision-making by forwarding information to appropriate committees.

Membership

Membership is comprised of at least 3 Vice Presidents or their designees (as appointed by the President), at least one faculty member per division, at least 2 classified staff members (as appointed by Classified Senate/CSEA), and one student.

Committee Membership	
- Accreditation Liaison Officer (ALO) – Co-Chair - Accreditation Faculty Lead – Co-Chair - Outcomes Faculty Lead - Dean of Research, Planning, and Institutional Effectiveness - Vice President, Instruction (or designee) - Vice President, Student Services (or designee)	- Vice President, Administrative Services (or designee) - CSEA Representative - Classified Senate Representative - Student Representative - Faculty Representation by Division (at least one per division)
Ex-Officio Membership for Item 6	
Campus Ex-Officio	District Ex-Officio
- Academic Senate President - Associated Student Government (ASG) President - Classified Senate President - CSEA Union President - CTA Union President - Curriculum Chair - Director of Marketing and Public Relations	- Accreditation Liaison Officer (CHC) - Accreditation Liaison Officer (District) - Chancellor - Chancellor's Counsel Representatives - Chief Technology Officer - District Director of Research, Planning, and Institutional Effectiveness - Executive Vice Chancellor

• Distance Education Faculty Leads • Faculty Department Chairs • Guided Pathways Faculty Leads • Instructional Cabinet Representatives • President • Professional Development Coordinator • Program Review Chair • Student Services Council Representatives • Title IX Coordinator • Shared governance committee chairs	• Senior District Director of Marketing, Public Relations, and Legislative Affairs • Vice Chancellor of Business and Fiscal • Vice Chancellor of Educational Services • Vice Chancellor of Human Resources • Vice Chancellor of Workforce Development Advancement and Media Systems

The role of Ex-Officio Committee Members

- Ex-Officio Committee members are always welcome but not required to regularly attend Accreditation Steering Committee meetings
- When requested, provide information related to accreditation to the committee
- Share accreditation draft documents to their constituency groups
- Read and provide input into accreditation draft documents