Outcomes Faculty Lead

The primary responsibility of the Outcomes Faculty Lead is to work in collaboration with the Accreditation Faculty Lead, Accreditation Liaison Officer (ALO), administration, instructional and non-instructional faculty, and classified staff to develop guidelines, track progress, analyze data, and report on all outcomes assessment processes (Student Learning Outcomes, Program Learning Outcomes, Institutional Learning Outcomes, and Service Area Outcomes).

Responsibilities include:

1. The Outcomes Faculty Lead will chair an ad-hoc Outcomes subcommittee of Accreditation Steering Committee with the goal of creating a charge, membership, and processes and becoming an independent committee by 2024/2025.
2. Outcomes Faculty Lead participates in Accreditation, Curriculum, and Tech Review meetings
3. Prepare Outcomes reports as needed such as division reports, departmental outcomes, and accreditation
4. Communicate and present information on Outcomes to department chairs, and the campus community
5. Problem solve, organize information, and create plans relating to the Outcomes evaluation cycle(s)
6. Facilitate campus dialogue and training on Outcomes Assessment
7. Attend relevant campus and district meetings, and participate in conferences and trainings relevant to Outcomes Assessment as needed
8. Give regular reports to the Academic Senate, College Council, Board of Trustees, and other interested constituencies regarding Outcomes Assessment as needed
9. Maintain Outcomes Handbook and other materials as necessary.
10. Other duties pertaining to all outcomes data (SLO, PLO, ILO, and SAO), Online Assessment Tool and coordinating all outcomes assessment

Reassigned Time: 30%