



Commonly known as the "Ten Plus One," (as articulated in [Title 5 of the Administrative Code of California, Sections 53200](#)) the following define "Academic and Professional matters."

- Curriculum including establishing prerequisites and places courses within disciplines
- Degree and certificate requirements
- Grading policies
- Educational program development
- Standards or policies regarding student preparation and success
- District and college governance structures, as related to faculty roles
- Faculty roles and involvement in accreditation processes, including self-study and annual reports
- Policies for faculty professional development activities
- Processes for program review
- Processes for institutional planning and budget development
- Other academic and professional matters as mutually agreed upon between the governing board and the senate

	Agenda Item	Discussion	Action
1.	Call to Order and Roll Call (Sign- In)	3:09 p.m. Sign-in Sheet and Voting Record	
2.	Public Comments on Agenda Items (max. 10 minutes @ 2 minutes each)	None	
3.	Senate President's Report	<ul style="list-style-type: none"> • No BOT report since our last meeting. • I meet with the Chancellor on a regular basis, we have established meetings and I was excited to hear from Chancellor Rodriguez at our last meeting that the Board of Trustees' retreat, which they had last week, that there was recognition of the reliance upon academic matters, which is of course our 10+1, for feedback and recommendations and so forth. There's conversation on how we can improve that communication pathway. Most of our communication has been through committees and goes to Chancellor's Council, but looking for other ways where we can strengthen that communication pattern. There are some ideas. • Chancellor's Council met on Friday last week. As part of the BOT retreat, the mission, values, and vision for the district were reviewed. Then it went out to the community for feedback, and now it's at Chancellor's Council for feedback. I'm pleased to say there was a strong voice for equity, inclusion, anti-racism. There was a lot of feedback given so we'll back that to you when that's ready. • Institutional Effectiveness Advisory Committee also has a strong focus on strategic planning. One conversation when they met this last week was talking about some of the things that the different constituent groups are interested in addressing in terms of assessing, reviewing, and even getting 	

		<p>some data on the areas of emphasis that we want to be looking at. There were several great suggestions, one that stood out was distance education and the conversation around knowing our students' preferences and needs, and how we're meeting those needs beyond the anecdotal conversations or experiences we're having.</p> <ul style="list-style-type: none"> • I had the opportunity to count the number of full-time faculty hirings over the past year. We had 22 full time faculty hirings. I recognize they aren't growth positions, but I don't think we can even think about growth until we fill those 22 positions. Imagine the gap that's been existing all this time and for however long. Almost every division has new faculty in it, so please welcome those new faculty when you see them and bring them into the fold. 	
<p>4.</p>	<p>Committee Reports</p> <ul style="list-style-type: none"> a. <i>Student Services</i> b. <i>CTE -report</i> c. <i>EEO</i> d. <i>Professional Development</i> e. <i>Elections</i> f. <i>Curriculum</i> g. <i>Program Review</i> h. <i>Accreditation & Outcomes</i> i. <i>Financial Policy</i> j. <i>Distance Education</i> k. <i>Personnel Policy</i> l. <i>Legislative</i> m. <i>Ed. Policy</i> n. <i>Guided Pathways</i> 	<p>b. CTE [S. Meyer]: I'm going to briefly talk about the Strong Workforce Program. For those who are not familiar, once a year the state has a grant they put out called SWP and typically anybody on campus who is CTE oriented or who is teamed up with CTE can apply. Usually, the applications come out in September, but it depends on when the state releases it. We get notified and then we sent the information to the campus. So, if you're interested or if you need more information, let me know. Alejandra Campos is our contact on campus; she's in the Applied Tech division in T-108. Right now, rounds four, five, and six are available and funding is being used; the state did give us an extension on rounds four and five. Four is extended until April 1, 2022, and five is extended until June 2022, to use those funds. So, if you have allocated funds, please use them. A. Campos can help you spend your funding.</p> <p>g. Program Review [C. Huston]: Needs Assessment is due today at noon. If you're running a little behind, send it on in. I'd rather have them than not. We are having some interesting conversations in different places on campus on Program Review and Needs Assessment, and around improving communication and moving timelines. The reason we have not reported what has been funded is because up until just a few weeks ago nothing had been funded. A few weeks ago they started the hiring process for top classified positions, which are a research analyst and that is the first movement of the 2020 – 2021 Needs Assessment list. We've been trying to make some changes to our process and our culture, and that is some of the reason we don't have hard deadlines we can announce in the beginning of the semester is because we're making changes. When we looked at our process and our form, we asked for feedback on the timeline and heard back from faculty that the timeline was really bad. It didn't allow divisions to meet and do what divisions needed to do together, so I think we pushed it back three weeks. That pushes the committee's work back three weeks, but right now I anticipate we're going to be getting our Needs Assessment requests by the end of the day, midnight please. We are going to be ranking them and giving those rankings to College Council. Normally once Program Review gives it to College Council, College Council kicks in and takes over working with President's Cabinet and the Budget Committee to identify the amount of funds available. Some of the other conversations and problems that came up is replacement of worn out or obsolete equipment and if that needs to go through Needs Assessment or if it needs to be upgraded automatically. Those are conversations going on around campus. Knowing the amount of funding available prior to starting Needs Assessment is something the committee can network with College Council and Budget Committee. Those are all siloed processes right now. We need to stop looking at what the individual committees do separately and start looking at what it is we want to do together. We are a year-and-a-half into a change of process with a second revision of Needs and we're starting to work on advocacy.</p>	

		<p>We need to pick up the new ideas that people are giving us and move forward with that change also. I do appreciate the feedback we're getting; please bear with us. We are going to keep trying to get things right.</p> <p>I. Legislative [T. Heibel]: Upcoming topics that will be addressed at the next Academic Senate meeting: https://www.npr.org/2022/01/31/1077155345/california-universal-health-care-bill-dies-without-a-vote</p>	
5.	Additional Reports	None	
6.	SBVC President's Report	<ul style="list-style-type: none"> • Happy Black History Month and Happy Lunar New Year. There's a lot to celebrate and acknowledge how people are feeling. I think we've been dealing with the pandemic for two years now. We've been adjusting as we go, and it's not been an easy process, but I think the responsiveness from the campus shows the willingness to do what needs to be done to accomplish the task at hand. Now, coming back February 28, barring any changes that's been communicated out. I know it hasn't been easy because we've been doing it for so long, we make it look easy at times; I want to make sure to acknowledge that. • Updates on positions: <ul style="list-style-type: none"> ○ Vice President of Administrative Services is close to having an interim in place. Hopefully we have a name identified in the next week. As you know, S. Stark retired on December 31. Once it's in place for six or so months, the permanent position will be announced. ○ Vice Chancellor of Education Services: This position is in process. It was flown in the fall semester and it already closed. We are anticipating having a new person sometime this semester or at the beginning of the next fiscal year depending on schedules. • Student vaccination notice will be sent this week. A message will go out to students this week as we implement the requirement from the BOT's directive that students will also have a vaccination requirement for summer and fall registration, and that registration process begins in April. Students need to submit proof of vaccination or an exemption, similar to employees, to register for summer and fall. We want to make sure you have copies of what's sent to students. The website has been developed with the Frequently Asked Questions (FAQs). Once the messages are sent to students, that message will be forwarded to the rest of the campus. That will only impact students for summer and fall, it's not for spring semester. • I wanted to talk about enrollment. FTES are down about 14% from last year; our number is currently about 3300 students. A year ago, that number was about 3850. We saw a decrease throughout the pandemic, so we are continuously monitoring our enrollment numbers. We are working on strategies to address enrollment numbers. We do understand there's a lot of challenges for our students and making these decisions. We want to continue to remind them of the benefits that we have, currently our Books+ program is supporting our students this semester. We've done phone banking campaigns as well. We've done pulse surveys to check in, just making sure we don't lose track of our enrollment. You know the easiest student to recruit is the student you already have. • I also want to thank Chef Meyer and your students for providing our food pantry with hot meals for those students, and our food pantry is open, it's been open, and continues to be open. It's a great partnership with our culinary program to make sure our students get the ability to cook food and for those who need hot food. 	

		<ul style="list-style-type: none"> • Questions/Comments: <ul style="list-style-type: none"> ○ C. Jones had comments about the vaccination mandate. <p>Amended: C. Jones wanted to confirm there is a plan to reconsider moving forward with the vaccine mandate. She referenced new data coming out that indicates science does not support discriminating against everyone who is not vaccinated. Some points she shared included the possibility of antibodies testing vs. vaccines for those with immunity, possible government corruption with data and rules being established, creating barriers for students to obtain an education due to being afraid of certain things and not being of any real risk to others. Dr. Thayer indicated he would read the report she referenced in the chat. C. Jones indicated she would forward that information over for his review.</p>	
7.	Consent Agenda Approval of the minutes for 1/19/22	<ul style="list-style-type: none"> • Motion 1 • Discussion: None 	Motion 1: Move to approve the consent agenda. 1st: S. Meyer 2nd: T. Simpson 23 responses Aye: 77% (17 votes) Nay: 0% (0 votes) Abstain: 23% (5 votes) Motion passes
8.	Action Agenda a. Strategic Planning & Educational Master Plan: Establishment of EMP Committee	<p>a. Strategic Planning & Educational Master Plan: Establishment of EMP [D. Burns-Peters]</p> <ul style="list-style-type: none"> • [View SBVC Proposed EMP Steering Committee 2021] • From the last agenda, we discussed the establishment of the EMP Committee, so as a very brief reminder, the consultant group we’re working with has asked the campus to identify a committee for lack of a better term with representation across the campus to be the communication facilitation group. They will meet with this group and get their feedback. The group will then be responsible to go out to their constituent group, receive that feedback, and share it back with the consultant body; the intention is to have this ongoing conversation and collegial interactivity and input. We don’t want them doing work in their own little silo. They want the work to be our voice and to be us. I’m thinking them doing the logistics pieces, making it pretty, and putting it together in ways that make sense. I brought the committee to the Senate last time. • The recommendation and feedback I received was to see if we could move that into being a part of College Council and that the recommended committee was already reflective of College Council. So rather than creating a brand new group. • Questions/Comments: <ul style="list-style-type: none"> ○ A. Aguilar-Kitibutr: So you are representing us on College Council along with some other colleagues. I would like to know who will bring back that kind of conversation to the Senate; is it you or someone else? I imagine there will be a flow of communication from us to College Council and from College Council to us. ○ R. Hamdy: So I’m also a member of College Council in my professional development role, but I’m also in the division of Research, Planning, and Institutional Effectiveness. As you know when we 	

		<p>did the educational master plan last time it falls into the Institutional Effectiveness role with heavy faculty participation. Part of my role is organizational development. So I think that as the committee that will work on the EMP expands beyond the College Council group, I think you have some core faculty in strategic roles that can work on regularly reporting back to Senate and keep those lines of communication open and make sure we get as much feedback as possible. I sent an email about getting feedback on the mission, vision, and that was just for College Council at first, but I spoke to J. Oxendine about expanding it and making sure all committees are able to look at that. It was actually sent to all faculty. My vision is that there really is as much transparency and faculty involvement as possible.</p> <ul style="list-style-type: none"> ○ A. Aguilar-Kitibutr: Thank you. My point is really that the richness of feedback and the communication looping and cascading is what I'm interested in because that's how it will affect the college for many years. ○ D. Burns-Peters: You're going to hear that repeated over again, that all this feedback is leading to creating or shaping what will be our guiding light for the next five years or so. I believe that's part of the work that should be done. That first step of the first official group's meeting is us being intentional as a committee on what that communication process looks like. For me it's not just for me to take my notes and hold them until the next meeting, but I have a responsibility to make sure I'm bringing it back and hearing and getting feedback in as broad a way as I can. The committee recommendation was made by the consultant group and they provided a list of areas they want to interact with. Who needs to be added? I think that's a part of the intentional process. ○ S. Thayer: In regards to College Council, there are two meetings scheduled per month, but the second meeting is a placeholder and because the schedule has already been set. The individuals have that already set aside. The thought is to use that second time slot so we can have the most input without having to disrupt as many schedules as possible. ○ R. Hamdy: Can we be more clear on the name? I think I mentioned this last time. Can we say collegewide EMP or something that's very clear because I'm still hearing that confused with the EMP one-sheets. ○ B. Tasaka: So I wasn't here last time and I'm not sure if this would be appropriate, but would it make sense as we talk about other voices being included to bring the voices of the associations? So that's the Black Faculty Staff Association, Latino Faculty Staff and Administration Association, and Asian Pacific Islander Association. ○ D. Burns-Peters: Those would definitely be voices to be looking at bringing them into that. There was also a comment about student voice. That can be one of the first conversations we have as a committee. ○ T. Vasquez [chat]: We should include training that explains what the Educational Master Plan is. ○ Motion 2 	<p>Motion 2: Move to support that the recommended collegewide EMP committee become a workgroup of College Council with the understanding that more voices can be included if needed.</p> <p>1st: R. Hamdy 2nd: H. Johnson 20 responses Aye: 80% (16 votes) Nay: 0% (0 votes) Abstain: 20% (4 votes)</p> <p>Motion passes</p>
9.	<p>Information Items (max. 25 min.)</p> <p>a. Educational Master Plan: Review of</p>	<p>a. Educational Master Plan: Review of Campus Mission and Vision [D. Burns-Peters]</p> <ul style="list-style-type: none"> ● This required college campus-wide planning in multiple parts. We need to review our mission and vision as a campus and providing feedback. It should have been sent to all faculty via email. As senators, please carry that message out. Let's participate and provide feedback. There are some prompt questions to consider. Please carry that out to your divisions. 	

<p>Campus Mission and Vision</p> <p>b. IEPI Institutional Effectiveness and Innovation Plan</p> <p>c. Outcomes Faculty Lead: Job Description and Posting</p> <p>d. Curriculum Faculty Lead: Job Description and Posting</p> <p>e. BFSA Update</p>	<ul style="list-style-type: none"> • Questions/Comments: <ul style="list-style-type: none"> ○ S. Tillman: What is the timeline to get information back? ○ R. Hamdy: We were saying February 7, but it went out late. I would say February 14 is more realistic at this point. ○ D. Burns-Peters: My goal is to have a follow-up at Senate on the 16th too. • b. IEPI Institutional Effectiveness and Innovation Plan [D. Burns-Peters] <ul style="list-style-type: none"> • This is a follow-up to work that's being done. As a campus we get to select what to focus on from the menu or list of options they gave us and who might be responsible and timelines. The plan will be sent to CCCCO's to apply for a grant or funding that will help us take action on these steps. This meets our need to provide disaggregated data to CCCCO and faculty on levels that we struggle with at this point. I also share because ultimately I will be putting a signature on this and I want to make sure I at least share with you what I'm going to be signing. • c. Outcomes Faculty Lead: Job Description and Posting [D. Burns-Peters] <ul style="list-style-type: none"> • [Both 9c and 9d] I want to share these positions out officially. They are coming up to be filled as faculty lead positions. • [View Outcomes Lead Job Description] • [View Outcomes Lead Selection Process] • The Accreditation and Outcomes Committee approved a process that they went through in 2020. It's at the end of a three-year term. It will be re-opened per our process. Our process does include contract information. The official announcement will come from the Office of Instruction and they will lead with the selection process, occurring in collaboration between the VPI Office and the Academic Senate President. We want to be transparent. This one will come out soon. Please look it over and consider applying. • [View job description] • d. Curriculum Faculty Lead: Job Description and Posting [D. Burns-Peters] <ul style="list-style-type: none"> • I was not able to find this job description prior to today's meeting, but we will get that posted as well. Curriculum Chair is at the end of a three-year assignment and M. Copeland has said she will not continue in this role. We will miss you very much. • We want to be very intentional as we approach this process for recruitment. It's challenging in this virtual environment. It puts you in a position to support a vision of growth and development and change. It's already started looking at curriculum from an equity lens and from a perspective of integrating culturally responsive teaching and an equity lens. • I will be facilitating the flying of that position because it's an Academic Senate Position. I am committed to getting that out ASAP. • M. Copeland: As an English faculty I felt very siloed and being on the Curriculum Committee did allow me a more global view of the college and to see what other departments and divisions were working on. It's really helpful to see the bigger picture. Yes, it was a lot of work, but it was probably one of the best experiences and one of the greatest growing experiences of my life. • e. BFSA Update [S. Tillman] <ul style="list-style-type: none"> • I'm new to my position as the Black Faculty and Staff President. Right now, I'm working closely with E. Guillen [LFSAA] and B. Tasaka [APIA]. We are individual areas, but we are looking at joining forces. That way we are not stealing identities from either of our groups. We're looking at how 	
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		<p>the groups can support each other and work together because we are serving the same students and working with the same colleagues and I feel we can do better to enhance what we do and provide more services and close equity gaps. We are also meeting with A. Brown from the district and how our faculty, student services, and administrative services function and work together.</p> <ul style="list-style-type: none"> • As for Black History Month, a lot of things that were scheduled prior to me stepping into this role were cancelled so we are trying to identify areas where we can do Zoom presentations and seminars or identify events going on locally in our communities that may take place outside. I would also like to share that I'm being interviewed by Dr. Thayer tomorrow. For me, Black History Month is 365 days a year; it's not just February and I don't want people to feel we have to stay within those confinements of Black History Month. We should be able to look at Black History and the successors of our Black and African ancestors. I'm moving forward so I'm hoping we'll be able to make that happen. Any support you all need from my end, please let me know. I am open to working with everybody. I like learning new things. 	
10.	<p>Public Comments on Non-Agenda Items- including announcements (max. 10 minutes @ 2minutes each)</p>	<ul style="list-style-type: none"> • B. Tasaka: The Asian Pacific Islander Association has a membership form for anyone who would like to fill it out and join us. I have to give a huge shoutout to S. Tillman and E. Guillen for all their support. We couldn't have done it without our colleagues in BFSa and LFSAA. 	
11.	<p>Adjournment</p> <p>Next Meetings:</p> <ul style="list-style-type: none"> • 2/16/22 <p>Upcoming Events</p> <ul style="list-style-type: none"> • Spring Plenary April 7-9, 2022 	<p>Adjourned at 4:33 p.m.</p>	

Governor Newsom issued Executive Order N-25-20 on March 12, 2020, Executive Order N-29-20 on March 17, 2020, and signed AB 361 into law on September 16, 2021. Portions of these orders and not now relax parts of the Brown Act under specific conditions. In part, the orders allow elected officials to "attend" a meeting via teleconference WITHOUT having to admit members of the public into the location from which they are participating (N-25-20) and orders that "such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment" (N-29-20). EO N-08-21 extended the permissions for Brown Act bodies to meet virtually through September 30, 2021. **The signing of [AB 361](#) into law allows for the above conditions to remain in effect through January 1, 2024 as long as specific conditions are in place, the main condition being operating under a State of Emergency.**