

**PROGRAM REVIEW  
NEEDS ASSESSMENT PILOT  
2020-2021**

An analysis of a campus-wide survey of Program Review processes identified some campus concerns about Needs Assessment processes including,

- Prioritization
  - Concerns about bias, favoritism, and equity,
  - Criteria used for evaluation and prioritization,
  - Voting process used to rank requests
- Funding
  - Process is ineffective or rankings disregarded
  - Funding history should figure into process
  - Department should not have to complete needs assessment for cost of doing business, replacement, or repairs items/positions
- Communication
  - Increased communication from committee and College Council
  - Report out what items have been funded

To address these concerns the Program Review Committee postponed Needs Assessment in order to develop and pilot a new process. Initial areas addressed by the Needs Assessment Pilot include;

- Forms and Questions
  - Revised all forms created a new form for non-instructional faculty
  - Developed quantitative and qualitative questions
  - Included 'unfunded requests' as a scoring category
  - Developed a points-based scoring rubric
    - 100 hundred base points possible
    - Request could receive up to 4 additional points based on merit and currency
- Committee Processes
  - Complicated voting process eliminated
  - Committee members to read and score all requests
  - Online submission form developed for scoring
    - Simplified calculations
    - Gathers analytics and data for evaluation

The Program Review Co-Chairs would like to commend the committee members for their participation this semester, for having the difficult conversations, and for being innovative. The committee will continue to refine needs assessment when it reconvenes in Fall 21.

**NEEDS ASSESSMENT RESULTS 2020-2021**

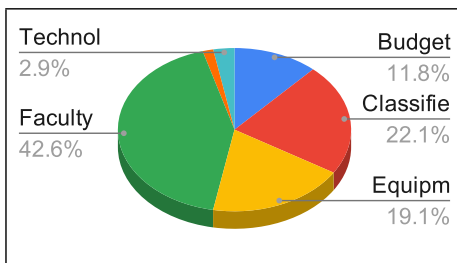
<b>CLASSIFIED PROFESSIONALS</b>			<b>NON INSTRUCTIONAL FACULTY</b>		
<b>#</b>	<b>Request</b>	<b>Score</b>	<b>#</b>	<b>Request</b>	<b>Score</b>
1	Research & Planning- Research Analyst (2)	88.3	1	Student Health, Behavioral Health	90.3
2	Valley Now- Student Services Tech II	83.5	2	Middle College H.S., Counselor	79.0
3	Valley Now- Student Services Tech II	83.5			
4	Foundation - Admin Secretary	82.5		<b>FACULTY</b>	
5	Valley Now Coordinator	80.6	<b>#</b>	<b>Request</b>	<b>Score</b>
6	Physics- PT to FT	79.8	1	Welding Technology	94.2
7	ORPIE- Grant Writer	79.1	2	English	92.2
8	Welding Technology	78.3	3	English	91.6
9	Electricity/Electronics	76.1	4	Communication Studies	90.3
10	Custodial- Custodian(s)	71.4	5	Communication Studies	90.0
11	HVAC/R	71.1	6	Psychology	89.6
12	Earth Science- PT	66.8	7	Physics	86.6
13	Art- Lab PT to FT	66.4	8	Psychology	85.3
14	Grounds- Groundskeeper(s)	64.5	9	History	81.4
15	STEM/Tutoring Student Services Tech II	63.9	9	Chemistry	81.4
16	Biology- PT	43.9	10	Biology	78.4
	<b>BUDGET</b>		11	Biology	78.3
<b>#</b>	<b>Request</b>	<b>Score</b>	12	History	78.0
1	English- Writing Center	100.0	13	Biology	77.5
2	Library	98.5	14	Electricity/Electronics	76.9
3	Welding Technology	93.5	15	Chemistry	76.8
4	Child Development	68.9	16	Aeronautics	75.1
5	Theater Arts	67.7	17	Art	74.6
6	Art- Gresham Art Gallery	66.8	18	Nursing	71.7
7	Water Supply Technology	54.1	19	Diesel, Automotive Technology	70.5
8	Political Science	47.9	20	HVAC/R	67.1
	<b>EQUIPMENT</b>		21	American Sign Language	64.5
<b>#</b>	<b>Request</b>	<b>Score</b>	22	Radio/Television/Film, FTVM	58.3
1	Aeronautics- Engine Test Stand	84.4	23	Architecture	56.5
2	Welding Technology- Equipment	83.8	24	Psychiatric Technology	52.9
3	Music- Midi Keyboards	81.9	25	Human Services	49.0
4	Aeronautics- Composite Material	78.4	26	Pharmacy Technology, Pharm. Tech.	44.4
5	Biology- EKG	77.9			
6	HVAC/R- Basic Trainer	71.8			
7	Biology- Models	68.8			
8	Art- Pottery Wheels	64.4			
9	Art- Stainless Steel Mixer	60.2			
10	Biology- Biology Journals	58.9			
11	Art- Pipe Cooler	50.7			
12	Automotive Technology- Forklift (Note: Urgent/Emerging Needs Request came to College Council) (Equipment)	43.5			

# San Bernardino Valley College

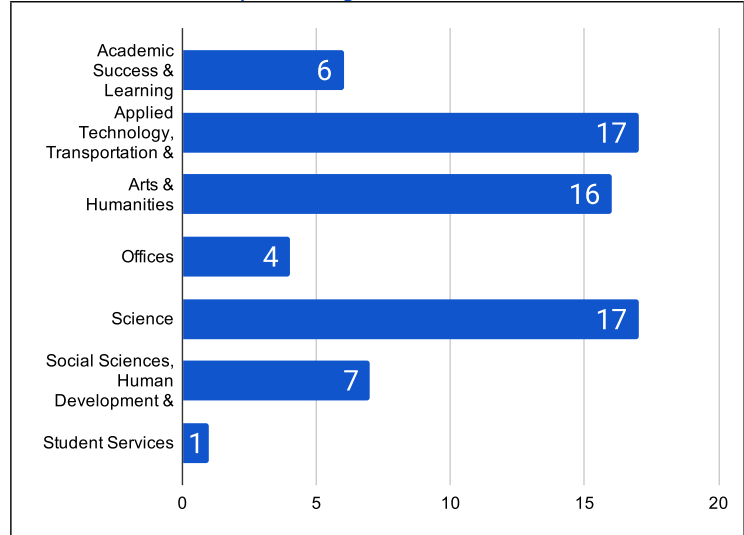
Needs Assessment Summary - Prepared by the Program Review Committee  
April 2021

## Number of requests by type

<b>Budget</b>	8
<b>Classified</b>	15
<b>Equipment</b>	13
<b>Faculty</b>	29
<b>Facilities</b>	1
<b>Technology</b>	2



## Number of requests by division



## Requests by division, by type

	Budget	Classified	Equipment	Faculty	Facilities	Technology
<b>Academic Success &amp; Learning Services</b>	1	4	0	1	0	0
<b>Applied Technology, Transportation &amp; Culinary Arts</b>	2	3	5	5	0	2
<b>Arts &amp; Humanities</b>	3	1	5	7	0	0
<b>Offices</b>	0	4	0	0	0	0
<b>Science</b>	0	3	3	10	1	0
<b>Social Sciences, Human Development &amp; Physical Education</b>	2	0	0	5	0	0
<b>Student Services</b>	0	0	0	1	0	0

