

Academic Senate Secretary

Bethany Tasaka

2020 – 2021 Academic Year

SUMMARY OF ACCOMPLISHMENTS

Academic Senate Website	<ul style="list-style-type: none">• Fully updated the Academic Senate website, including:<ul style="list-style-type: none">○ Agendas and Minutes○ Senator List○ Subcommittee List
Academic Senate SharePoint	<ul style="list-style-type: none">• Created SharePoint sites for the Academic Senate and Academic Senate Executive Team
Virtual Meetings	<ul style="list-style-type: none">• Developed sign-in and voting procedures for every meeting• Assisted in running Academic Senate meetings via Zoom
Elections	<ul style="list-style-type: none">• Facilitated elections of adjunct senators• Organized elections of Outstanding Faculty Award and Outstanding Adjunct Award