

SBVC Academic Senate

Meeting Minutes

May 6, 2020

[Zoom link](#), 3:00 – 4:30 P.M.

Topic	Discussion	Action
1. Call to Order and Roll Call	<ul style="list-style-type: none"> Meeting called to order at 3:03 p.m. by C. Huston [President] Roll call by B. Tasaka [Secretary] [see Academic Senate Documents] 	
2. Public Comments	<ul style="list-style-type: none"> None. 	
3. Senate President's Report C. Huston	<ul style="list-style-type: none"> [see Academic Senate President's Report] [see Academic Senate Year-End Summary] Special thanks to C. Huston for four years of leadership as our Academic Senate President! 	
4. Committee Reports	<p>a. Ed. Policy [B. Tasaka]</p> <ul style="list-style-type: none"> I want to start by thanking C. Huston for all she's done over the past years. I am particularly grateful for the opportunities she's provided faculty like myself. She does a great job of encouraging others to step into leadership positions. Thank you! Charge: The charge of the Educational Policy Committee is to collect and integrate the diverse sources of information on education policy for dissemination to the faculty and to serve as a liaison among the Academic Senate, the campus, and the District Assembly committee. These may include policies to be implemented either locally or at the state level, suggested positions on proposed policies or changes in existing policies, and responses to assignments given by the Academic Senate. <ul style="list-style-type: none"> Motion 1 <p>b. Personnel Policy [J. Notarangelo]</p> <ul style="list-style-type: none"> Thank you to C. Huston for her leadership. No report. <p>c. Student Services [A. Aguilar-Kitibutr]</p> <ul style="list-style-type: none"> On behalf of the committee, I want to thank C. Huston for enormous capacity for neutrality. No report. <p>d. CTE [J. Milligan]</p> <ul style="list-style-type: none"> Thank you to C. Huston. No report. 	<p>Motion 1: Motion to accept the charge of the Ed Policy Committee. 1st: J. Buchanan 2nd: J. Notarangelo Discussion: None 25 Votes Aye: 96% [24 votes] Nay: 0% Abstain: 4% [1 vote] Motion passes [Voting Record]</p>

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4. Committee Reports , continued	<p>e. EEO [R. Hamdy]</p> <ul style="list-style-type: none"> • Thank you, C. Huston. • No report. <p>f. Professional Development [R. Hamdy]</p> <ul style="list-style-type: none"> • No report. <p>g. Elections [D. Burns-Peters]</p> <ul style="list-style-type: none"> • Thank you to C. Huston for all she's done the past few years. • We have the results of the Outstanding Professor election for this year: Margaret Worsley and Bethany Tasaka. • The Outstanding Adjunct Professor is: Mary Lawler. <p>h. Curriculum [M. Copeland]</p> <ul style="list-style-type: none"> • Thank you, C. Huston. • [see attached Year-End Report] <p>i. Program Review [C. Jones]</p> <ul style="list-style-type: none"> • Thank you to C. Huston. • [see attached Year-End Report] <p>j. Accreditation and Outcomes [C. Huston]</p> <ul style="list-style-type: none"> • We'll look at the ISER as part of the agenda. We'll do a second read at the first senate meeting of next year on August 12th. • B. Tasaka: Please remind your colleagues that we still have to assess SLOs, even online. 	
5. Additional Reports	<p>a. SBCCD-CTA [K. Lawler]</p> <ul style="list-style-type: none"> • No report. <p>b. District Assembly [C. Huston]</p> <ul style="list-style-type: none"> • We got advancement in rank approved. • Faculty representatives for next academic year: D. Burns-Peters, C. Luke, and B. Tasaka. A. Avelar will also be on District Assembly as the Senate President. • Interim Chancellor J. Torres announced that we're going to be fully online in the fall, with a few exceptions. <p>c. Guided Pathways [T. Simpson]</p> <ul style="list-style-type: none"> • No report. <p>d. Online Programs Committee [M. Worsley & D. Burns-Peters]</p> <ul style="list-style-type: none"> • [see Year-End Report] 	
6. SBVC President's Report D. Rodriguez	<ul style="list-style-type: none"> • The plan is to continue the postponement of faculty, including replacements using the rubric that you all developed, in the fall. We'll wait until it's safe to do so, and also permitting budget. That's the plan district-wide. • As C. Huston said, we're fully online in the fall with the exception of very few classes, particularly labs, that will 	
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<p>6. SBVC President's Report, continued D. Rodriguez</p>	<p>be held on campus. We will do our best to go by all of the guidelines so that everyone receives the proper information on how to remain safe and healthy while we're in the classes. The vice presidents will be working with the deans in consultation with the faculty and others, to determine which classes those are and also to develop a strategy on how to offer those classes. So, more to come on that. I would recommend that we start the planning process for that sooner than later. That way it gives everyone as much time as possible to help prepare for the type of environment that they'll be teaching in.</p> <ul style="list-style-type: none"> • There was also concern about PPE and protection equipment. We will have those conversations. And again, you know, faculty and others will be involved to determine what the need is and how we're going to acquire the proper equipment. • The virtual commencement is moving right along. The one thing though, I do want to address is rumor control, if you will. There was a young lady on social media that started a petition not to have a virtual commencement. In reading her several posts, I think there's a misunderstanding that we are doing the virtual commencement and that's all we're going to do for the class of 2020. The plan always been to invite the class of 2020 to the commencement of the class of 2021.. But we also need to recognize that we need to do something, some sort of celebration for our students this year. And this was the best way we knew how to do it. And in fact, the students that I spoke with, they are truly excited about it; so much that the Associated Students passed a resolution in support of having a virtual commencement. So, I just wanted you to be aware of that in case students are asking you and saying they want a more traditional commencement. There's still that opportunity for them and we will be sending out invitations for them to participate. • Some of you have asked about CARES funding. The government has issued each of the campuses a certain amount of money to distribute to students so that they can meet their basic needs in light of the pandemic. So we have not, district-wide, including Crafton, have not received that funding and we are in the process of determining a way in which to distribute those dollars to students. So more to come on that. • I know this is the last senate meeting, so I will include information in my bi-monthly emails that I send to update the campus. • Congratulations to all of the award winners. How exciting is that? And how lucky are we? How lucky am I to be on your team? So congratulations! That's a huge recognition for all of the work that you have been doing, so kudos. • My last thing is C. Huston. Thank you so much for your leadership and what you've been able to accomplish for your team and the faculty and the respect you've given across the district. We appreciate your collegial approach and commitment to our conversation; I think in the first week of my arrival we discussed no surprises on either side. Thank you for that approach. We've had a lot of difficult conversations. I appreciate that you've never given up. C. Huston is a fierce advocate for faculty. She's never given up when things were truly difficult. She looks for ways to compromise and meet in the middle so everyone wins. I appreciate our late-night or weekend conversations, both in person and in text. That's part of her advocacy. She's one of the best senate 	
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	<p>presidents I've had the pleasure to work with. I toast you and I think I speak on behalf of the administration when I say thank you.</p>	
<p>7. Consent Agenda</p>	<p>e. Minutes [C. Huston]</p> <ul style="list-style-type: none"> • Minutes from 4/15/20 • Minutes from 4/29/20 <ul style="list-style-type: none"> ○ Motion 2 	<p>Motion 2: Motion to approve the consent agenda. 1st: M. Lawler 2nd: D. Burns-Peters Discussion: C. Jones: Error in the date on 4/15/20's minutes. Also Program Review has to look over programs on conditional and probation. 24 Votes Aye: 100% [24 votes] Nay: 0% Abstain: 0% Motion passes [Voting Record]</p>
<p>8. Action Agenda</p>	<p>a. Full Student Trustee Vote [E. Girard]</p> <ul style="list-style-type: none"> • C. Huston: Is E. Girard here? I haven't seen him. Since he isn't here to represent his resolution, I think we should defer this to our next meeting in fall. He's really the person who should speak to this. Unless there's other thoughts? • A. Avelar: The resolution is asking for students to have a full vote on the Board of Trustees. That means there also has to be change in legislation. A couple of things to think about, maybe it's not the purview of the Senate to be for or against it? Another thing is for students to make an informed vote, they need to be in closed session. That means there are conversations of faculty and student expulsions. I am not sure if students should be present for that. • C. Huston: Do we have a motion? • R. Hamdy: We had a lot of back-and-forth about this at Exec. This is a senate bill that's already sponsored at the state level. I see a need to stay neutral here. <ul style="list-style-type: none"> ○ Motion 3 	<p>Motion 3: Move that the SBVC Senate remain neutral on the Full Student Senate Vote resolution. 1st: R. Hamdy 2nd: B. Tasaka Discussion: None 23 Responses Aye: 78.3% [18 votes] Nay: 8.7% [2 votes] Abstain: 13% [3 votes] Motion passes [Voting Record]</p>

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<p>8. Action Agenda, continued</p>	<p>b. ISER first Read [C. Huston]</p> <ul style="list-style-type: none"> The first read is available. It's going to be on our website later today; we'll also send an email with the link. We know things are tight right now with the semester ending. Please review and provide feedback. <p>c. By-Laws – Educational Policy Charge; Executive Senate Membership [C. Huston]</p> <ul style="list-style-type: none"> We already passed a motion for Ed Policy's charge. The other change, did we ever write anything, R. Hamdy? <ul style="list-style-type: none"> R. Hamdy: I couldn't edit the document. C. Huston: Senate Exec wanted to add the DE faculty leads to the team. That's a change to the by-laws. R. Hamdy: So we need to waive a first read? C. Huston: Yes. R. Hamdy: I was charged with changing the by-laws, but it's written as a list. We need to add DE faculty leads to the list. C. Huston: That would allow them to be part of the Exec Committee in the summer. R. Hamdy: We talk about DE all the time in Exec, and D. Burns-Peters is there, but with the Elections Chair hat on. It's really important that we have that voice officially there. <ul style="list-style-type: none"> Motion 5 <p>d. Election of Officers [C. Huston]</p> <ul style="list-style-type: none"> C. Huston: Let's open up the nominations for the Vice President of the Academic Senate. <ul style="list-style-type: none"> B. Tasaka: I would like to nominate Davena Burns-Peters. D. Burns-Peters: I accept and hope to be a service. C. Huston: Any other nominees? A. Aguilar-Kitibutr: I close the nomination. Motion 6 C. Huston: Now let's open up the nominations for the Secretary of the Academic Senate. <ul style="list-style-type: none"> D. Burns-Peters: I would like to reciprocate and nominate Bethany Tasaka to continue to do a great job as secretary. B. Tasaka: I accept. C. Huston: Do we have any other nominations? No? Let's close the nominations. Motion 7 <p>e. Sub-Committees of the Senate for 2020 – 2021 [A. Avelar]</p> <ul style="list-style-type: none"> C. Huston: The incoming president selects their executive committee, but it's also custom to select our sub-committees and our executive committees. A. Avelar: C. Huston, you've been an excellent mentor and extremely patient. I continue to learn how to work with our constituent groups. I appreciate you and I look forward to continuing to work with you. I am recommending the following sub-committees of the senate and their chairs: 	<p>Motion 4: Move that the Senate waive the first read of the by-laws. 1st: R. Hamdy 2nd: J. Notarangelo Discussion: None 22 Responses Aye: 95.5% [21 votes] Nay: 0% [0 votes] Abstain: 4.5% [1 vote] Motion passes [Voting Record]</p> <p>Motion 5: Move to add a representative from the Distance Education committee to the Academic Senate Executive Team. 1st: R. Hamdy 2nd: D. Burns-Peters Discussion: None 23 Responses Aye: 95.7% [22 votes] Nay: 0% [0 votes] Abstain: 4.3% [1 vote] Motion passes [Voting Record]</p> <p>Motion 6: Confirmation of Davena Burns-Peters as Vice President of the Academic Senate</p>

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<p>8. Action Agenda, continued</p>	<ul style="list-style-type: none"> ○ Educational Policy – Lucas Cuny ○ Personnel Policy – David Smith ○ Student Services – Ailsa Aguilar-Kitibutr and Michelle Tinoco (shadow) ○ Career Technical Education – Joshua Milligan ○ Equal Employment Opportunity – Heather Johnson ○ Professional Development – Rania Hamdy ○ Elections – Adam Pave ○ Fiscal Policy – Anthony Castro ○ Legislation – Todd Heibel ○ Accreditation and Outcomes – Celia Huston ○ Curriculum – Mary Copeland ○ Program Review – Celia Huston <p>f. Executive Senate 2020 – 2021 [A. Avelar]</p> <ul style="list-style-type: none"> ● Executive Senate <ul style="list-style-type: none"> ○ Chairs of the Senate Sub-Committees ○ Vice President – Davena Burns-Peters ○ Secretary – Betany Tasaka ○ Past President – Celia Huston ○ SBCCDTA – pending ○ Distance Education Faculty Leads – Davena Burns-Peters and Margaret Worsley <p>g. Media Academy Update [L. Cuny]</p> <ul style="list-style-type: none"> ● I also want to thank C. Huston because the first time I talked about this I was thrown into a meeting within the first couple weeks of me starting here and my dean wasn't able to make it. It was great to know that someone had my back. ● [see presentation] ● I wanted to take a moment to update the Senate as to where we are at. As we look towards the future and expanding what we've done with the academy. My goal is to get it better integrated with the campus as a whole. Let's start with our past goals. We made some major headway on a lot of those goals. ● We updated curriculum, thanks, M. Copeland. Now we have a new program name, which will launch this fall: Film, TV and media (FTVM). We did a soft launch of Guided Pathways with a couple students and it went fairly well. ● Things that are in process include equipment. We are using industry-standard iMacs. We are probably the only higher ed campus in the region with something like that. It's a great feeling to see teachers actually teaching instead of problem solving with computers. We just hired a multimedia specialist named Samuel Rodriguez. He helped us live stream the film festival. ● For all students who are media arts majors, not just my students – art, music, theater. Even through these times to 	<p>for the 2020 – 2021 academic year. 1st: B. Tasaka 2nd: M. Lawler Discussion: None 23 Responses Aye: 100% [23 votes] Nay: 0% [0 votes] Abstain: 0% [0 votes] Motion passes [Voting Record]</p> <p>Motion 7: Confirmation of Bethany Tasaka as Secretary of the Academic Senate for the 2020 – 2021 academic year. 1st: D. Burns-Peters 2nd: A. Aguilar-Kitibutr Discussion: None 22 Responses Aye: 100% [22 votes] Nay: 0% [0 votes] Abstain: 0% [0 votes] Motion passes [Voting Record]</p>

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<p>8. Action Agenda, continued</p>	<p>some extent we were able to expand what we do with the film festival. I just initiated some new marketing materials that are getting developed and printed and pushed out as part of funds we got from program review.</p> <ul style="list-style-type: none"> ● We scrambled for the film festival and went completely online. It was streamed on Facebook and YouTube. KVCR also put it on their Facebook page. We also included Wolverine Con and had a panel. Students were able to meet some of the vendors that planned to be here. As far as the viewers, 3% of viewers became subscribers on YouTube and 7% became likes on Facebook. That's high. About half of our viewers were local high school students. We're hoping to bring them here. ● We were supposed to take a field trip this Friday. I was supposed to take a busload of students to Panavision and Cal State LA. We were going to go to Sony Studios and have lunch at Griffith Park. We're hoping to postpone it. It's something we intend to do at least once a year. Moving forward we want to set up an industry film festival in the LA area so producers, managers, and talent agents can see what we're doing here. ● Enrollment – I don't have solid numbers, but faculty felt like their classes were fuller. We didn't have any classes on the verge of cancellation. We're starting classes at Pacific and Arroyo high schools in the fall. ● This is one industry where the finances has not gone away. As soon as there's a plan for folks to get back to work in this industry there might be a switch. As we know too, media is everywhere. We'll have new equipment purchases, a podcast channel. If any faculty want to start a podcast come talk to us. KVCR is going to give us a live stream platform for our students' work. ● As of fall we hope to be the San Bernardino Valley College Institute of Media Arts. "Institute" implies practical education opportunities. We expanded so much on what we initially did. We're doing Guided Pathways coordination for all the media. I'm talking to a colleague in computer sciences about developing some virtual reality activities. We've incorporated actors from M. Worsley's program. ● I set up a sample budget for a documentary. I highlighted where our students fit in in terms of media as an economic sector. You can see that a lot more of what we teach at Valley College feeds into media as a profession. You can see more than this. I was bringing up Disney when I worked at Cal State LA, helping with internships there. If you look at Disney's job board it's got biology majors to film and TV majors. ● Another side note, a friend of mine used to work on <i>Bones</i>, he pointed out a very unassuming guy sitting on a couch next to the producer. My friend said, "That's the most important person in the room." So who is that? Well that's the production accountant. Again, it's one of those industries that hits everything. ● In talks with KVCR moving forward, we're talking about developing a webpage through the institute's website where we're going to put up projects that they'll have available. They'll be projects for any concentration on campus. They might have need for copy writers so it's a perfect spot for English faculty, or they might have a big event and need a chef to cook. They could be talking about COVID and maybe they need some research from the nursing faculty. So faculty will be able to go and see what they're needing, then implement it in their classrooms. We want opportunities for internships for students across campus. I look at KVCR and there's an opportunity for all of our students to benefit from having a business on campus. 	<p>Motion 8: Move to support the Sub-Committees of the Senate for 2020 – 2021 and their chairs. 1st: R. Hamdy 2nd: L. Cuny Discussion: None 22 Responses Aye: 95.5% [21 votes] Nay: 0% [0 votes] Abstain: 4.5% [1 vote] Motion passes [Voting Record]</p>

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8. Action Agenda, continued	<ul style="list-style-type: none"> • We did some community events this year. We helped screen the animation Show of Shows just before we went on shutdown. We are thinking about doing some films on film. Again, it's an opportunity for other faculty and other concentrations to get involved. The whole idea of the institute is to be open to the whole campus. <p>h. Faculty Lead & Committee Chair Reports</p> <ul style="list-style-type: none"> • We covered much of our reports. I invited A. Blacksher, A. Ababat, and Y. Carter to present, but I don't see them. We'll make sure we get written reports from them. 	
9. Public Comments on Non-Agenda Items	<ul style="list-style-type: none"> • C. Jones: I want to make sure everyone knows we have MESA up and running. If anyone has students in physics, math, biology, chemistry, or microbiology, they have Zoom sessions. • H. Johnson: With Promise, I saw there was a strategy meeting with the Board. They're saying they won't provide books to our students next year. It's a proposal, but I'm not sure if there was collegial consultation. That affects a lot of our students. • R. Hamdy: We'll make sure to talk about that in Exec. • D. Rodriguez: I wanted to congratulate the new slate of officers. Congratulations on your new positions. • A. Avelar: Just a reminder we'll have an exec meeting next week on 5/13/20. I'll make sure calendar invites are sent out in the future. • C. Huston: Once again it's been my honor and privilege to serve as your Academic Senate President. I look forward to all the great things that are going to happen under the new leadership as we go forward. 	
10. Announcements	<ul style="list-style-type: none"> • None. 	
11. Adjournment	<ul style="list-style-type: none"> • Next meeting: August 12, 2020, at 3:00 p.m. via Zoom (link will also be shared on our webpage). 	