SENATOR	INITIAL
Aguilar-Kitibutr, Ailsa	*(signed)*
Allen, Tammy	*(signed)*
Alvarez, Vicente	*(signed)*
Banola, John	*(signed)*
Bernardo, Yecica	
Bjerke, Jennifer	*(signed)*
Burns-Peters, Davena	*(signed)*
Castro, Anthony	*(signed)*
Copeland, Mary	*(signed)*
Ferri-Milligan, Paula	PFM
Fozouni, Daihim	*(signed)*
Gregory, Leslie	*(signed)*
Hallex, Alicia	*(signed)*
Hamdy, Rania	
Heibel, Todd	TDH
Huston, Celia	
Jacobo, Magdalena	*(signed)*
Johnson, Heather	*(signed)*
Jones, Carol	*(signed)*
Jones, Patricia	*(signed)*
Lawler, Kenneth [proxy: Mary Lawler]	KL / ML
Martin, David	*(signed)*
Melancon, Kenny	*(signed)*
Milligan, Joshua	*(signed)*
Notarangelo, Joseph	
Pave, Adam	*(signed)*

Burnham *(signed)*

SENATOR	INITIAL
Simental, Yolanda	*(signed)*
Smith, David	*(signed)*
Sobhanian, Soha	*(signed)*
Tasaka, Bethany	*(signed)*
Valdez, Maria	*(signed)*
Wall, Patti	*(signed)*
Worsley, Margaret	*(signed)*

FREQUENT VISITORS	INITIAL
Humble, Dina	*(signed)*
Rodriguez, Diana	*(signed)*
Smith, James	
Stark, Scott	*(signed)*
Thayer, Scott	*(signed)*

VISITORS (please print your name)	INITIAL
Sheri Lillard	DL
Dmitriy Kalantarov	DK

See reverse side for additional spaces.

San Bernardino Valley College

Academic Senate
Sign-In Sheet
September 4, 2019

VISITORS (please print your name)	INITIAL	VISITORS (please print your name)	INITIAL
K. Lawler Proxy- Mary Lawler			

1.	**Call to Order and Roll Call** (Sign-In)	3:00 pm
2.	**Public Comments**	3:00 pm
3.	**Senate President's Report**	3:02 pm
4.	**Committee Reports**	3:05 pm

    a.   Ed. Policy – Jennifer Bjerke
    b.   Personnel Policy – Joe Notarangelo
    c.   Student Services – Ailsa Aguilar-Kitibutr
    d.   CTE - Kenny Melancon
    e.   EEO – Rania Hamdy
    f.   Professional Development – Rania Handy
    g.   Elections – Davena Burns-Peters
    h.   Curriculum – Mary Copeland
    i.   Program Review – Paula Ferri-Milligan
    j.   Accreditation & SLOs – Celia Huston

		3:10 pm
5.	**Additional Reports**	
	a. SBCCD-CTA – S. Lillard	
6.	**Consent Agenda**	3:11 pm
	a. Minutes 8/21/19	
7.	**Old Business**	3:11 pm
8.	**New Business**	3:12 pm
	a. Program Review Reassign Time – P. Ferri-Milligan	
	b. 2019-2020 – Budget Forecast – S. Stark	
9.	**SBVC President's Report**	3:40 pm
9.	**Closed Session – SBCCDTA Negotiations** – S. Lillard	3:45 pm
10.	**Announcements**	4:25 pm
11.	**Adjournment**	4:30 pm

Commonly known as the "Ten Plus One," (as articulated in Title 5 of the Administrative Code of California, Sections 53200) the following define "Academic and Professional matters."

1. Curriculum including establishing prerequisites and places courses within disciplines	7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
2. Degree and certificate requirements	8. Policies for faculty professional development activities
3. Grading policies	9. Processes for program review
4. Educational program development	10. Processes for institutional planning and budget development
5. Standards or policies regarding student preparation and success	11. Other academic and professional matters as mutually agreed upon between the governing board and the senate
6. District and college governance structures, as related to faculty roles	

Personnel Policy Report regarding Advancement in Academic Rank

Thesis: The process for AIR and it's revision is less "haphazard" than it has been poorly communicated.

There is actually an ongoing process for the revision of the Advancement in Academic Rank, based upon the will of the Senate and the Senate Executive Committee:

Report from PPC to Senate Executive Committee Jan. 23, 2019:

> The PPC remains comfortable with the current version of the AIR. However, it is also perfectly fine with changing it to make a uniform district policy, so their recommendations on how to proceed were these:
>
> 1. Since the PPC still has no idea what CHC would prefer, it requests:
>   a. Whoever actually wants this done at CHC contact the committee directly, via me [Joe Notarangelo]. The moment they are ready to open up AP7210, open it. The PPC prefers this process to be on the clock to force its timely completion. It is important to note that SBVC's current AIR policy is in compliance with AP7210, and CHC's is not.
>   b. A ProDev rep look at the current process (along with any other interested faculty) and suggest how to make it more accessible.
> 2. Once CHC opens up 7210:
>   a. The PPC will adopt the recommendations made by ProDev and interested senate members and will propose it as an option to CHC.
>   b. The PPC will see if this revision can be resolved with CHC's preferences.
>   c. The PPC will then present it to the Academic Senate and get a vote on whether campus wants to: a) Keep the same as it is now, b) adopt the version revised by ProDev (as resolved with CHC version).
>   d. I will then help CHC craft final language as appropriate in AP7210 to reflect this decision.
>   e. We would implement these changes Spring 2020.

It was then reported to Academic Senate (with feedback from Professional Development) on Feb. 6:

Topic	Discussion	Action

5. Committee Reports	a. Personnel Policy [J. Notarangelo]
	 • [see handouts: Personnel Policy report and Advancement Memo 2019]
	 • The advancement in rank process has begun. We are accepting applications until March 8.
	  ○ Everyone has received two emails now- one on the process and the acceptability rubric.
	  ○ We are in the process of forming the committee. The committee will decide on the cutoff scores for acceptance to a particular rank.
	  ○ Two people who are normally on the committee are applying for advancement in rank so they cannot be on the committee this year. I need 2 replacements. It is about 1 hour of reading and 1.5 hours of meeting. Please contact me if you are interested.
	 • We've been reviewing the AAIR process to see if it can be made more user-friendly and whether it should be made a District-wide policy so we have the same procedure as Crafton.
	  ○ Our policy currently runs through personnel policy and it's given to professional development.
	  ○ We reached out to Crafton to discuss aligning our processes.
	  ○ If needed we will present two procedures to the Senate- the way that it currently is or a proposal for new proceedings.
	b. Student Services [A. Aguilar-Kitibutr]
	 • No report.
	c. CTE [K. Melancon]
	 • On the agenda.
	d. EEO [R. Hamdy]
	 • No report.
	e. Professional Development [R. Hamdy]
	 • We met on Monday and we had a lot of comments on advancement in rank that I will share with J. Notarangelo.
	 • We still have money for conference requests. Please submit requests.
	 • I've been working on one-on-one Oracle trainings that are open to everyone. Faculty, if you want to learn how to log into your accounts so you can see where your conference requests are. It doesn't mean you're going to do classified work, but it allows you to keep track. Managers can come as well. Tomorrow's appointments have already been double-booked. More are scheduled on the 21st.
	 • I also want to encourage you, if there is professional development happening in any of your areas to please have it go through me. If you need professional development in your division meeting or any other meeting, come through me so our committee can track those and keep track for accreditation.
	f. Elections [D. Burns-Peters]
	 • The Curriculum Chair position is open- I emailed it out today.	

Though the PPC has not received the recommendations mentioned from the ProDev Committee nor received any contact from CHC, the committee isn't concerned: ProDev has been busy, and SBVC can modify its procedures independently of CHC and still comply with the AP. It has received feedback from other faculty, including such suggestions as these:

- Ways to eliminate perception that the committee isn't "overly rigorous" or even "capricious" in its application of the criteria during the evaluation process. (19 out of the last 21 applications have been approved from 2018/19, but that hasn't always been the case.)
- Time served is an *eligibility* requirement, and shouldn't be worth additional points. Do not rely solely upon time served: AP makes clear other areas besides time served must be considered – it leaves it to the colleges to determine how those areas are considered.
- Loosen the expectation that faculty are doing good work in all areas equally at the highest level – though teaching is critical for Associate and should always have a lot of points assigned, the other areas might be balanced to allow some of those to be a little soft if other areas are very strong.

The original timeline is still in place, and modifications can still be implemented in Spring 2020.

One professor wrote this about Advancement in Rank:

The primary value of the AIR process is that it encourages faculty (or should if it were working as it should), post-tenure, to see their work as not just a 9-5 and fulfilling minimal contractual requirements, but seeing their work as a profession, as a career, and a life where they continue to grow and serve throughout, with the achievement of rank being necessary and helpful benchmarks and points of recognition. The AIR process should be the linchpin of a strategic program of faculty development that Academic Senate should have at its center.

And this professor would like to address the Senate before final decisions about AIR are made.

Program Review--4-Year Program Efficacy Rotation
(Revised: 8/26/2019)

The following programs currently have conditional or probation ratings and will be reviewed again in spring 2020:
Full Reviews—Admissions & Records (conditional), Bookstore (outsourcing), Business Administration (conditional), CalWorks (conditional), Campus Business Office/Mailroom/Switchboard (probation—no report submitted), Computer Science (conditional), Financial Aid (conditional), First-Year Experience (conditional), Grants Development & Management (probation), HVAC/R (Probation), Math (conditional), Outreach/Recruitment (probation), Pharmacy Technology (probation), Professional Development (probation), Veterans (conditional), Student Success Center/Tutoring (conditional),
CTE 2-Year Reviews—Accounting (probation), Computer Information Technology (conditional), Corrections (probation), Foods & Nutrition (conditional), Nursing (conditional), Real Estate (conditional)

SPRING 2020	SPRING 2021	SPRING 2022	SPRING 2023
Aeronautics	Accounting	Academic Advancement	Administration of Justice
Athletics	Automotive Technology	Admission/Records	Architecture
Campus Technology Services	Biology	Cal Works	Art
Chemistry	Computer Information Technology	Child Development Center	Automotive Collision
Counseling	Corrections	Criminal Justice/ Police/Sheriff	Anthropology
Culinary Arts	Custodial	EOPS/Care	Bookstore
Dance	Economics	First Year Experience	Business Administration
Development and Community Relations	Electricity/Electronics	Food Services	Campus Business Office/ Mailroom/ Switchboard
DSPS	English/ESL	Machinist Technology	Child Development/ Education
Early College Program	Foods and Nutrition	Maintenance/Grounds	Communication Studies (formerly Speech)
Financial Aid	GenerationGo!	Outreach	Computer Science
Foods and Nutrition	Human Services	Professional Development	Geography/GIS
Geology/Oceanography/ Env. Sci.	Inspection Technology	Research & Planning	Grants Development & Management
History	Library Technology Program	Student Health Services	H/MDT (formerly Diesel)
Library & Library Computer Lab	Psych Tech	Student Life	HVAC/R (formerly Refrigeration)
Marketing/PR	Psychology	Student Success Center/Tutoring	Kinesiology/Health (formerly Physical Education/Health)
Matriculation	Real Estate		Math
Modern Languages	Puente		Middle College High School Program
Music	RTVF	**CTE 2-yr Review**	Pharmacy Technology
Nursing	STAR	Aeronautics	Sociology
Philosophy/Religious Studies	Tumaini	Culinary Arts	Transfer Center
Physics/Astronomy/ Observatory		Nursing	Veterans
Political Science	**CTE 2-yr Review**	Water Supply Technology	Welding
Reading	Administration of Justice		**CTE 2-yr Review**
Theatre Arts	Architecture		Accounting
Water Supply Technology	Automotive Collision		Automotive Technology
CTE 2-yr Review	Business Administration		Computer Information Technology
Machinist Technology	Child Development/ Education		Corrections
	Computer Science		Electricity/Electronics
	Diesel		*Foods and Nutrition
	Geography/GIS		Human Services
	Graphic Design		Inspection Technology
	Pharmacy Technician		Library Technology Program
	Refrigeration		Psych Tech
	Welding		Real Estate
			RTVF