

SBVC Academic Senate

Meeting Minutes

November 7, 2018

AS/SS 207 3:00 – 4:30 P.M.

Topic	Discussion	Action
1. Call to Order and Roll Call	<ul style="list-style-type: none"> • Meeting called to order at 3:03 p.m. • Roll call via sign-in sheet [see attachment: AS Documents, Sign-in Sheet]. 	
2. Public Comments	<ul style="list-style-type: none"> • None 	
3. Senate President's Report C. Huston	<ul style="list-style-type: none"> • [see attachment on the Academic Senate's website, under Agendas & Minutes, 11/7/18] • VPI Meet and Greet: Will be on 11/13/18 in the Theater Lobby from 12:15 – 1:30 p.m. • College Council: Update • District Assembly: The last agenda is posted on the Senate's site under today's meeting files. Please review the policies and let your representatives know if you have feedback. Your representatives are myself, V. Owens-Perry, and B. Tasaka • Fall Plenary Resolutions with Local Impact: The conversation that went the longest was 7.03 regarding collegial consultation at the state level. Much of the conversation surrounded leaving State Chancellor Oakley's name in the resolved. As a Senate we may want to discuss a resolution for a vote of no confidence in the State Chancellor. <ul style="list-style-type: none"> ○ 9.03: J. Notarangelo did this last semester ○ 17.02: Designate a liaison for OER. ○ 19.01: Encourage dialogue about Equivalency Practices, especially with CTE. • Projected Senate Meeting Dates in Spring 2019 • Save the Date: The last date relates to a regional meeting on faculty hiring and it's a free conference in Norco. You can register on the Statewide Academic Senate's website. • Comments: <ul style="list-style-type: none"> ○ D. Smith: Can you flush out the first [resolution] (Resolution 1.03)? Is that referring to Senate/state/national politics? 	

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<p>3. Senate President's Report, continued C. Huston</p>	<ul style="list-style-type: none"> ○ C. Huston: I was there for the voting. There was no pro/con discussion; it was passed without conversation. Remember that I asked all semester for someone to go to plenary to get that information. I can check with M. McConnell about any discussion. I would guess it's about state climate and the discomfort we have with the State Chancellor right now. According to M. McConnell some of the vice chancellors spoke in negative terms about faculty and their ability to educate students, and that they had some better ideas to accomplish that. It deals with academic freedom. I did email this to the CTA president as well. If we want to address ours, we would need to open the article. 	
<p>4. SBVC President's Report D. Rodriguez</p>	<ul style="list-style-type: none"> • Last time we met we talked about our FTES and how we were short of where we wanted to be. The target for spring is 4600 FTES. The VPI and deans built a schedule that will hopefully give us that after attrition, etc. • We've heard a lot of conversation about the new budget model and aligning it with various programs. A lot of the items in the new budget model have to do with student success and how we report it. I have all the confidence in the world that we are actually doing the work to produce the numbers, and that we will be fine budget-wise. One of the challenges is our current MIS system. I bring that up so we can start looking into a new system. That conversation is true. We are looking into a new one. Our current system just has a lot of challenges. I talked last time about the EIS snap shot and how isn't always accurate; it pulls from the MIS system. That's one area. We were trying to assess how many degrees and certificates we awarded this past year because that's one of the metrics for the new budget model. What we were pulling was reflected as a lot lower than what Admissions and Records was telling us. I bring that to your attention so if you see numbers floating around on what our success rates may be you aren't caught off guard. We are trying to keep up with that through various systems so we can accurately report to the state, especially since a majority of our funding is through that. • VPI interviews are on track. First levels will happen this week. Second levels will happen early next week. We will do reference checks and then make an offer. The plan is still to have the successful candidate in place and start with us next semester. We will try to have an overlap between Dr. Long and the new candidate. • We will also be sharing in the months to come about the strategic plan. The state is asking us to align our strategic plan and initiatives with the State Chancellor's strategic initiatives. We are going to bring that alignment together and then bring it 	

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<p>4. SBVC President's Report, continued D. Rodriguez</p>	<p>to the Senate to look it over as well. Please take a look online at Chancellor Oakley's initiatives online; it may make for a smoother conversation later if you already have that in mind.</p> <ul style="list-style-type: none"> • Many of you have heard of Generation Go. It's a partnership among San Bernardino Unified School District, ourselves, and the Workforce Investment Board. That program has been successful so far. It's so successful that we've been invited to Washington D.C. to present on the program, how it's working and the success of the students. The goal will be to encourage the national workforce to put funding into our local workforce here so our local employers, our campus, or whichever of the entities can get funding for these paid internship programs. That has been a stumbling block. The programs are successful. Thanks to all of you who have supported or taught in those programs. I think it's going very well. • Measure CC passed at just over 60%. I'm very thankful that it passed. I'm also excited that Chaffey's bond passed, but not as excited as I am for ours. Sooner or later we will start having conversations about now that it's here, we want to ask what that means for our institution. We can start building buildings and infrastructure and improving access for our students. Thanks to all of you who supported it. I truly appreciated it. • Questions/Comments: <ul style="list-style-type: none"> ○ J. Notarangelo: I can't help but wonder if we could have caught more students in the fall due to registration glitches. Would it be good to have an immediate alert program in place similar to the disaster alert program? That way the faculty can get an email blast if something like that happens and we can call students back that were just turned away? That way the faculty don't find out secondhand if there are problems and students get a blast to know to go back to talk to their instructor. ○ K. Melancon: You mentioned the funding paying companies to hire students with paid internships. Is there any info that the companies hire students after they finish? ○ D. Rodriguez: We had a number the organizations actually hire students on the spot. ○ K. Melancon: So once we aren't paying their salary, the company takes it over? ○ D. Rodriguez: Not all, but a fair number were picked up. If nothing else they gained experience. A number in the health services track for example, discovered it wasn't as glamorous as they expected, so they are exploring other 	

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	pathways. They did have the experience and finish the program though.	
5. Committee Reports	<p>a. Ed Policy [vacant]</p> <ul style="list-style-type: none"> • No report <p>b. Legislative [vacant]</p> <ul style="list-style-type: none"> • No report <p>c. Financial Policy [vacant]</p> <ul style="list-style-type: none"> • No report <p>d. Personnel Policy [J. Notarangelo]</p> <ul style="list-style-type: none"> • No report <p>e. Student Services [A. Aguilar-Kitibutr]</p> <ul style="list-style-type: none"> • The Student Services committee has initiated work on the review of the grade appeal process with a view to look at the form. Some of the wording needs to be aligned with Title V and Ed Code. We also need to communicate the process to new faculty, faculty at large, and students. Part of the discussion is we may want to bring additional faculty or staff into the process as an ombudsman to explain the process to the student before the student can go to any other place. We want to emphasize that the appeal process should really be aligned to Ed Code. I want to read this part of which we think should be part of our grade appeal form: <ul style="list-style-type: none"> ○ “To the extent permitted by Education Code 762248 which provides when grades are given for any course of instruction taught in a community college district the grade given to each student shall be the grade determined by the instructor of the course and the determination of the student’s grade by the instructor in the absence of mistake, fraud, bad faith, or incompetency shall be final.” • So on the form we should define what is mistake, bad faith, fraud, or incompetency so that the student can’t go to any department and file this. The current form just says “resolved” or “unresolved” and of course this will be unresolved on the part of the student. Hopefully with this review process we hope that this can be resolved at the lowest level between the faculty and student. We will take it to the chairs and get their feedback as well as the Senate of course. This may take some time; we may not finish by the end of the semester like we wanted to. Hopefully it will save the student and faculty some heartache, and of course we want to abide by the education code. 	

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<p>5. Committee Reports, continued</p>	<p>f. CTE [K. Melancon]</p> <ul style="list-style-type: none"> • I'm quite involved with concurrent enrollment. We are finding some small issues here that have to do with students signing up for a second class. We had a meeting this week with the CTE committee of the Academic Senate. Next week we are going to pursue an avenue of addressing updating concurrent enrollment information on the website and put the information in one area. On one part of the website it says a student can take up to 11 units. On another it says students can only take one class per semester. It doesn't say they can take that second class, but after more searching you find out that the only way they can do this is with a petition of academic exception. CTE students need a 2.0, but those who fill the petition out are held against a 3.0 GPA instead. • C. Huston: I've been doing research and identified a catalogue change in 2007-2008. That means a conversation would have taken place here in 2006 – 2007 or earlier. The related minutes are not online; they are stored in a box somewhere. I also talked to H. Hua, who was working on dual and concurrent enrollment before K. Weiss was. H. Hua said that it was decided to align standards for concurrent enrollment with Middle College. I can't find anything to support that it came here and that we voted on it. I also looked at the SBVC growth plan. There wasn't anything there that addressed the GPA of high school students, but I did find talk about CTE career pathways and having students work through and get their certificates while in high school. Students need to take 2 classes to do that. • K. Melancon will do more research and bring it back to our next meeting. <p>g. EEO [R. Hamdy]</p> <ul style="list-style-type: none"> • No report <p>h. Elections [D. Burns-Peters]</p> <ul style="list-style-type: none"> • No report <p>i. Curriculum [L. Hector]</p> <ul style="list-style-type: none"> • No report. <p>j. Program Review [P. Ferri-Milligan]</p> <ul style="list-style-type: none"> • We will have the results of needs assessment rankings at the next meeting. <p>k. Accreditation & SLOs [C. Huston]</p> <ul style="list-style-type: none"> • We aligned the accreditation standards with the different committees across campus. Those members are now going out to other committees to get their feedback on what standards each committee is aligned with. We can change 	

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5. Committee Reports, continued	<p>the checkmarks on which standards apply without any trouble. We are asking what you do to meet the standard and will you be able to provide evidence. You don't need to provide it now.</p> <p>I. Professional Development [R. Hamdy]</p> <ul style="list-style-type: none"> • No report 	
6. Additional Reports	<p>a. SBCCD-CTA [L. Lopez]</p> <ul style="list-style-type: none"> • J. Williams won. The CTA's other two endorsements lost. <p>b. District Assembly [C. Huston]</p> <ul style="list-style-type: none"> • See president's report. 	
7. Consent Agenda	<p>a. Minutes</p> <ul style="list-style-type: none"> • 10/17/18 <ul style="list-style-type: none"> ○ Motion 1 	<p>Motion 1: Move to approve 10/17/18 minutes. 1st: J. Notarangelo 2nd: D. Smith Discussion: None Approved: Unanimously Abstentions: None</p>
8. Old Business	<p>a. By-Laws [C. Huston]</p> <ul style="list-style-type: none"> • Nothing new today. <p>b. AB 705 Update- Math [V. Alvarez]</p> <ul style="list-style-type: none"> • To address AB 705, the math department has decided to follow the flowchart [see attachment: AS Documents, flowchart]. It hasn't changed drastically. • We won't be offering as many below college level courses as before because we can't. We only have 1 class below college level, MATH 095, and a new one, MATH 096. By law we are required to place students in college level. They do give us a 2-year leeway to provide data if we place them lower. • The recommended GPA for students heading towards a STEM route need a 2.6 GPA to start in either MATH 102 or MATH 103 or both. Non-STEM students can enroll in MATH 108, MATH 115, or MATH 141 with a GPA of 2.3 or higher. Please keep in mind this is a self-reported GPA. We will offer an ALEKS PPL, which is a self-assessed program where they can work on problems, course as support for students who need remediation. It will help for remediation. Those placed above the 100-level classes should have these GPAs but hopefully also took these classes elsewhere like in high school or at another college. • Math 601 is another noncredit course, commonly referred to as the ALEKS lab; 	

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<p>8. Old Business, continued</p>	<p>it will now be offered in distance education. This way students who don't want to jump into Algebra can work on their own and hopefully have support from the ALEKS lab. They can use it as a substitute for 095 and 096.</p> <ul style="list-style-type: none"> • Questions/Comments: <ul style="list-style-type: none"> ○ C. Huston: You still have [MATH] 962 up there. ○ V. Alvarez: We will still probably have a few of those courses during the transition so nobody is left out. If they need those classes we will recommend they take 095 or 096 as prerequisites. 962 would help them catch up fastest if they want to start in the lower-level classes, but technically that will "start the clock" and it would take more than 1 year to finish. ○ A. Aguilar-Kitibutr: Some high schools offer integrated math; where would that be? Would it fall under your note? ○ V. Alvarez: Integrated Math 1, 2, and 3? I'm not too sure of the content. From my understanding Integrated Math 2 would fall closer to Algebra 2, so that's like College Algebra. I'm not sure about the overlap. Remember this is just a recommendation, so students can officially decide where to place themselves if they think they're ready. <ul style="list-style-type: none"> ○ T. El-Sharif: When we're looking at the GPA to do the placement, are we looking at math or overall? ○ V. Alvarez: Overall. ○ T. Allen: And it's self-reported? ○ V. Alvarez: Yes. ○ L. Hector: You have a note there that says or college classes taken? ○ V. Alvarez: Yeah so say they want to take Pre-Calculus. We would expect a GPA of 3.5 and also that they have taken some Pre-Calc somewhere. Like I said it's a recommendation. ○ C. Huston: One resolution at the plenary was directing students that they can go straight into college-level courses. This will go into effect when? ○ V. Alvarez: Fall 2019. 	
<p>9. New Business</p>	<p>a. 11/21/18 Meeting [C. Huston]</p> <ul style="list-style-type: none"> • We need quorum at our next meeting, which happens to be the day before Thanksgiving. <ul style="list-style-type: none"> ○ Motion 2 	<p>Motion 2: Move to change the next meeting date from November 21st to</p>

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<p>9. New Business, continued</p>	<p>b. Media Academy Plan [L. Cuny]</p> <ul style="list-style-type: none"> • This is a continuation of D. Dusick’s plan. • The first thing [Arts and Humanities] worked on was developing a mission and vision for the academy. We divided it into 3 pillars: education, practicum, and exposition. <ul style="list-style-type: none"> ○ Education: Developed meta majors, potential in the program, community talks and workshops, and a high school summer program. ○ Practicum: Work experience class in fall 2019, opportunities for work experience or internships (KVCR, FNX, etc.), internship coordinator, projects such as a web series, and incubator (nonprofits and startups). We want to open interest to other career paths within media such as accounting or culinary arts. ○ Exposition: Best of term screenings open to the campus and community (November 29th), local filmmaker screening events, International Student Film Festival (www.filmfreeway.com/iema, 8th annual; last weekend in April), special screenings from KVCR for student work to be seen on TV, Industry Film Festival for graduates in LA with producers, agencies, and management companies. • Action Steps: Look at how to repackage curriculum, submit budget to chancellor’s office, continued strategizing by Arts and Humanities. • Questions/Comments: <ul style="list-style-type: none"> ○ C. Huston: are you getting a lot of support from KVCR? ○ L. Cuny: Yes, I have regular meetings with them. That way we can anticipate internships, etc. ○ J. Notarangelo: Is there a place online where I could show this to students? ○ L. Cuny: Not yet. It’s coming. They can be directed to me for now. ○ D. Smith: What’s the production writer cost? ○ L. Cuny: It’s about \$9000 for the group rate. ○ D. Smith: Based on enrollment size? ○ L. Cuny: Yeah. We ask for more to account for growth and to allow other students in other programs to work on their projects. This is actually a really good deal because if they pull it themselves it would be anywhere from \$500 - \$1000 for the year. ○ L. Hector: Is the screening on or off campus? ○ L. Cuny: Media 142. I’ll email flyers to the campus. We have social media 	<p>November 28th. 1st: J. Notarangelo 2nd: T. Allen</p> <p>Discussion:</p> <ul style="list-style-type: none"> • C. Huston: Our final meeting is the next week, December 5th. We have enough work for both. <p>Approved: Unanimously Abstentions: C. Jones</p>

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<p>9. New Business, continued</p>	<p>accounts now, be sure to follow those.</p> <p>c. Guided Pathways [T. El-Sharif, R. Metu, M. Robles]</p> <ul style="list-style-type: none"> • We've been really busy. This is really exciting. We have a mission statement as a committee: <ul style="list-style-type: none"> ○ Our mission is to provide student-centered services with transparent focus and commitment by putting student success first through easy access, clear direction, and continued support with as little time as possible with campus-wide awareness from the entire faculty and staff here at San Bernardino Valley College. • We have currently taken the entire campus and separated everything by deans. We are working on getting out to every department and doing a presentation. We want to make sure that the information we are giving out is consistent. • We will be hosting our first meet-and-greet on December 4, in B-100 from 12 – 2:30 p.m. We'll put it on EventBrite so everyone is invited. We will provide lunch- it's Taco Tuesday! • We are meeting with the catalogue to make sure we are cleaning up the catalogue so we aren't listing classes we aren't offering. That was one thing that came up in the Guided Pathways Mapping webinar is that a lot of colleges' catalogues aren't up to date. <p>d. Term Lengths Workgroup Update [C. Huston]</p> <ul style="list-style-type: none"> • We put together our workgroup. We elected R. Metu chair. • R. Metu: We made some recommendations and received additional data. We will meet again tomorrow as a committee to rehash those recommendations. I will come back and present our recommendation. • C. Huston: We got all the data we requested and we are verifying the data we received. • R. Metu: I think given what we have, the majority of the committee is leaning towards 16 weeks. I will bring that back once it's complete. 	
<p>10. Announcements</p>	<ul style="list-style-type: none"> • K. Weiss: Everyone should come see In the Heights. They've been working really hard and it's going to be really good. Tickets are available online. 	
<p>11. Adjournment</p>	<ul style="list-style-type: none"> • Meeting adjourned at 4:07 p.m. 	