



**SBVC ACADEMIC SENATE**

**Agenda**

**Wednesday, September 19, 2018**

**3:00-4:30 PM AD/SS 207**

- |   |                |
|---|----------------|
| <b>1. Call to Order and Roll Call (Sign-In)</b> | <b>3:00 pm</b> |
| <b>2. Public Comments</b>                       | <b>3:05 pm</b> |
| <b>3. Senate President's Report</b>             | <b>3:10 pm</b> |
| <b>4. Committee Reports</b>                     | <b>3:15 pm</b> |
| a. Sub-Committees                               |                |
| i. Ed. Policy –                                 |                |
| ii. Legislative -                               |                |
| iii. Financial Policy -                         |                |
| iv. Personnel Policy – Joe Notarangelo          |                |
| v. Student Services – Ailsa Aguilar-Kitibutr    |                |
| vi. CTE - Kenny Melancon                        |                |
| vii. EEO – Rania Hamdy                          |                |
| viii. Elections – Davena Burns-Peters           |                |
| b. Curriculum – Leticia Hector                  |                |
| c. Program Review – Paula Ferri-Milligan        | <b>3:20 pm</b> |
| d. Accreditation & SLOs – Celia Huston          |                |
| e. Professional Development – Rania Handy       |                |
| <b>5. Additional Reports</b>                    |                |
| a. SBCCD-CTA – Leonard Lopez                    |                |
| b. District Assembly -                          |                |
| <b>6. Consent Agenda</b>                        | <b>3:25 pm</b> |
| a. Minutes                                      |                |
| <b>7. Old Business</b>                          | <b>3:30 pm</b> |
| a. BP/AP 2410 Update                            |                |
| b. Academic Senate Scholarship                  |                |
| c. Academic Senate By-Laws 301, 304.1, 311; 319 |                |
| <b>8. New Business</b>                          | <b>3:35 pm</b> |
| a. District Update – Bruce Baron                |                |
| b. Guided Pathways – Tai El-Sherif              |                |
| c. Institution Set-Standards                    |                |
| <b>9. SBVC President's Report</b>               | <b>4:20 pm</b> |
| <b>10. Announcements</b>                        | <b>4:25 pm</b> |
| <b>11. Adjournment</b>                          | <b>4:30 pm</b> |

Commonly known as the "Ten Plus One," (as articulated in Title 5 of the Administrative Code of California, Sections 53200) the following define "Academic and Professional matters."

<ul style="list-style-type: none"> <li>1. Curriculum including establishing prerequisites and places courses within disciplines</li> <li>2. Degree and certificate requirements</li> <li>3. Grading policies</li> <li>4. Educational program development</li> <li>5. Standards or policies regarding student preparation and success</li> <li>6. District and college governance structures, as related to faculty roles</li> </ul>	<ul style="list-style-type: none"> <li>7. Faculty roles and involvement in accreditation processes, including self-study and annual reports</li> <li>8. Policies for faculty professional development activities</li> <li>9. Processes for program review</li> <li>10. Processes for institutional planning and budget development</li> <li>11. Other academic and professional matters as mutually agreed upon between the governing board and the senate</li> </ul>
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Academic Senate Meeting Dates Fall 2018: ~~8/15/18, 8/29/18 (retreat), 9/5/18,~~ 9/19/18, 10/3/18, 10/17/18, 11/7/18, 11/21/18, 12/5/18, and 12/19/18

# Academic Senate

Sign-In Sheet  
September 19, 2018

	SENATOR	INITIAL
A	Aguilar-Kitibutr, Ailsa	AK
	Allen, Tammy	TA
B	Barnett, Kellie	
	Beebe, Yvonne	
	Burns-Peters, Davena	BP
C	Castro, Anthony	AC
	Copeland, Mary	
D	Demsky, Jeffrey	JD
F	Ferri-Milligan, Paula	PM
	Fozouni, Daihim	
H	Hamdy, Rania	
	Hector, Leticia	LH
	Huston, Celia	CH
J	Jacobo, Magdalena	
	Jones, Carol	CJ
	Jones, EJ	
	Jones, Patricia	PJ
K	Kafela, Kathy	KK
L	Lopez, Leonard	
M	Massad, Sana	
	Melancon, Kenny	KM
	Milligan, Joshua [Stacey Meyer, proxy]	JM
	Moeung, Botra	BM
	Murillo, Joan	JM
N	Notarangelo, Joseph	JN

ANTHONY / ~~SBX/34~~ 

	SENATOR	INITIAL
S	Smith, David	DS
	Sobhanian, Soha	
T	Tasaka, Bethany	BT
V	Vasquez, Mary Lou	
	Vasquez, Tatiana	TV
W	Wall, Patti	PW
	Worsley, Margaret	MW

	FREQUENT VISITORS	INITIAL
B	Briggs, Stephanie	SB
	Burnham, Lorrie	
J	Johnson, Wally	
L	Long, Terri	TL
M	Maniaol, Albert	
Q	Quach, Patty	
R	Rodriguez, Diana	DR
T	Thayer, Scott	ST
W	Weiss, Kay	KW

VISITORS (please print your name)	INITIAL
Amy Avelar	AA
Bruce Baron	BB
Jim Holbrode	JH
Matthew Peters	MP
Tahirah El-Sherif	TE

See reverse side for additional spaces.

Karen Childers KC





**SBVC ACADEMIC SENATE**  
**President's Report**  
**Wednesday, September 19, 2018**

**Fall Plenary** will take place November 1-3, in Irvine. Plenary sessions create a space for faculty leaders to come together to consider and discuss the issues that confront our students, our colleges, and our profession. At Plenary, Senate leaders also vote on ASCCC Resolutions that impact Community Colleges throughout the state. I am seeking faculty who would like to attend Fall Plenary. This is a great opportunity for those considering a leadership role in our Academic Senate to learn more about ASCCC.

**AB 705** - The ASCCC Regional Meeting South on AB 705 on 9/20/18 is sold out. The ASCCC Regional Meeting North on AB 705 will be held on 10/6/18 at Consumes River College and will be broadcast via Webinar.

**Flex Day Guided Pathways** – Janet Fulks, Bakersfield College, and Julie Bruno, Sierra College and ASCCC Past President will be doing a workshop on Guided Pathways on our Flex Day, October 2, 2018.

**Standing Committees of the Academic Senate** – According to SBVC Academic Senate By-Laws (311) Standing Committees *“concern themselves with matters affecting policy in the subject areas indicated by the titles of their respective committees and in general, to concern themselves with matters affecting policy in the subject areas indicated by the titles of their respective committees....Each senator will participate on at least one of the standing committees, and will be appointed to the committee by the President and Committee Chairs before the second meeting of the senate in fall semester.”* Standing Committee assignments were given out at the 8/15/18 meeting and the Committee Chairs or designees were tasked with reviewing and updating the By-Laws for the committee.

**VPI Search** – The VPI position closes on 10/31/18. The tentative date for second level interviews and the Academic Senate event is 11/13/18.

**Going Green** – Due to the high volume of Academic Senate handouts that are recycled each week, I will no longer be providing copies of the agenda and handouts at meetings. Agendas and minutes will be sent out with the meeting announcement. Handouts received on the Tuesday prior meeting will be posted online and handouts given out at the meeting, including this report, will be posted online by the Friday following the meeting.

**Save the Date**

Area D Meeting, October 13, 2018, Palomar College  
Fall Plenary, November 1-3, 2018, Irvine

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**BPs/APs Going to District Assembly for 1<sup>st</sup> Read.**

Files can be view on the Academic Senate website. Please notify me by 10/01/2018 if you'd like to have an item pulled from the District Assembly approval process.

**BP/AP 4060** - delineation of functions agreements (not really academic & professional - as this is about establishing a contractual agreement) - BP was approved last spring was waiting on the AP which required additional review by the VPI which has been done.

**BP/AP 4100** - graduation requirements for degrees and certificates - no change to the BP, the AP was revised to include all mandated requirements as per the league

**BP/AP 4226** - multiple and overlapping enrollments (no really academic & professional as this is procedural as per ed code & title 5) - no changes recommended. Forwarding as is.

**BP/AP 4232** - Pass/No Pass - BP has not been changed. A p was changed to include all mandated requirements as per the league and the document formatting was fixed as well.

## Academic Senate Standing Committee Assignments Fall 2018

In May 2018 the Academic Senate voted to open the 300s in the Academic Senate By-Laws to update and evaluate the existing committee structure of the Academic Senate. Standing Committee assignments are given below. Each committee Chair should call a meeting to review the section of the By-Laws that pertain to the committee (for committee without a chair the Senator with an \* will call the meeting, and the committee will elect a Chair). Standing committees should be reviewed for viability, charge, membership, workload, and membership on the Executive Committee. Committee chairs should bring the initial recommendations for the committee to the Academic Senate by 9/19/18, and complete all recommended changes to the By-Laws by 12/5/18.

### **Executive Committee**

Ailsa Aguilar-Kitibutr  
Paula Ferri-Milligan  
Rania Hamdy  
Leticia Hector  
Celia Huston  
Joe Notarangelo  
Bethany Tasaka

*Notes: Update membership and meeting patterns. Consider making recommendations for new committees...Grants and initiative committee? Online Education committee?*

### **Elections Committee**

Davena Burns-Peters \*  
Daihim Fozouni  
Carol Jones  
David Smith

*Notes: Committee charge (314) very brief. Consider incorporating Faculty Committee Assignments and/or equivalency into the committee charge. Review sections 130, 150, and 200s, and policy for electing Outstanding Professors. Could be combined with Personnel Policy?*

### **Student Services Committee**

Ailsa Aguliar-Kitibutr, Chair  
Tammy Allen  
Joan Murillo (Todd Heibel, Proxy)  
Botra Moeung

*Notes: Charge (316) has not been updated since 1984.*

### **Vocational Education Committee (CTE)**

Kenny Melancon, Chair  
Mary Lou Vasquez  
Patricia Jones  
Kathy Kafela

*Notes: By-Laws (336) use outdated language that may need updating.*

**Equal Opportunity Committee (Equity and Diversity)**

Rania Hamdy, Chair

EJ Jones

Bethany Tasaka

SSCD&PE Vacancy

*Notes: Last updated in 1988 By-Laws (317) language and charge may be out of date.*

**Personnel Policy**

Joe Notarangelo, Chair

Tatiana Vasquez

Kellie Barnett

Joshua Milligan (Stacey Meyer, proxy)

*Notes: Committee charge in not in the By-Laws. Combine with Elections?*

**Education Policy**

Paula Ferri-Milligan

Anthony Castro

Sana Massad

Patti Wall

*Notes: Committee charge in not in the By-Laws. Committee will need to work closely with District Assembly and it would be advantageous for one member of the committee to serve on District Assembly. Combine with Legislative Policy?*

**Financial Policy**

Yvonne Beebe\*

Jeff Demsky

Soha Sobhanian

Kathy Kafela

*Notes: Charge (318) and objectives are well defined, committee should consider membership and processes needed to meet the objectives*

**Legislative Committee**

Leonard Lopez\*

Margaret Worsley

Magda Jacobo

Colleen Calderon

Science Vacancy

*Notes: Charge (315) is well defined, committee should consider membership and processes needed to meet the charge. Combine with Educational Policy?*



# San Bernardino Valley College Foundation

## PAYROLL DEDUCTION AUTHORIZATION

I would like to make a gift through a payroll deduction to the following program(s) in the following amount(s):

Description	Amount
A. Area of greatest need	A. \$ _____
B. Valley-Bound Commitment	B. \$ _____
C. Textbook Scholarships	C. \$ _____
D. Foundation General Scholarship Fund	D. \$ _____
E. Established scholarship (Name): <u>Academic Senate</u>	E. \$ _____
F. Specific Discipline/Program of study: _____	F. \$ _____
G. Specific fund: _____	G. \$ _____
H. Establish new fund/scholarship*: _____	H. \$ _____

Office Use Only
Acct: _____
_____
_____
_____
_____
_____
_____
_____

Total contribution/deduction: \$ \_\_\_\_\_

**\* If you are interested in establishing a new fund or scholarship, Foundation staff will meet with you to establish the criteria and guidelines.**

Name: \_\_\_\_\_ Social Security – Last 4 only: \_\_\_\_\_

Department/Division: \_\_\_\_\_

*I authorize the San Bernardino Community College District Payroll Department to make monthly deductions from my pay warrant in the amount of \$\_\_\_\_\_. These deductions shall commence on: \_\_\_\_\_ (month/yr). I understand that all donations/gifts are tax deductible and the funds will be deposited into the program(s) I have indicated on the form and will be used for that purpose. These monthly deductions will be made on an on-going basis unless changed in writing by me.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The electronic signature on this form serves as the official signature necessary for these contributions to move forward and will act as your legal signature.

Please forward your signed form to the SBVC Foundation Office for completion and forwarding to SBCCD Payroll. Thank you for your support!

San Bernardino Valley College Foundation  
Campus Center 226  
701 S. Mt. Vernon Ave.  
San Bernardino, CA 92410

San Bernardino Valley College Foundation Office  
CC-226  
(909) 384-4471

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