

SBVC ACADEMIC SENATE

Minutes

AS/SS 207 3:00 PM – DATE: 5.16.18

| Topic | Discussion | Action |
|--|---|---|
| 1. Call to Order and Roll Call | <ul style="list-style-type: none"> • Meeting called to order at 3:04 p.m. • Roll call via sign-in sheet | Motion to add A. Ababat to today's agenda. 1 st : A. Avealr 2 nd : A. Aguilar-Kitibutr Approved: Unanimously Abstentions: None |
| 2. Public Comments | <ul style="list-style-type: none"> • R. Hamdy: Introduced Dr. Stephen Villasenor, the Interim Director of Grants Development and Management. • S. Villasenor: My goal is to keep the process inclusive. Count on me to be cooperative. My office is next to Dean Smith's. [applause] | |
| 3. Senate President's Report C. Huston | *See attachment to these minutes for a copy of the president's written report. The president or other senators made additional comments about the following items: <ul style="list-style-type: none"> • [tan handout] A list highlighting the things Senate worked on all year long. • [yellow handout] Faculty Community College . Recommended changes to the Governor's Funding Formula. • [handout: Multiple Pathways] Handout on multiple measures/AB 705 information for mathematics. More information may be forthcoming. • Guided Pathways: We are seeking 2 faculty members to work as a team- 1 instructional faculty and 1 student services faculty. Please submit your interest letters ASAP. • OEI: We are seeking an Academic Senate designee for the OEI designation team. They will provide input and give a faculty perspective. Interested parties should contact J. Notarangelo. • Meeting Dates for 2018 – 2019 academic year | |
| 4. Committee Reports | <ol style="list-style-type: none"> a. Ed Policy [vacant] <ul style="list-style-type: none"> • Vacant position to be filled next year. b. Personnel Policy [J. Notarangelo] <ul style="list-style-type: none"> • No report. c. Student Services [A. Aguilar-Kitibutr] <ul style="list-style-type: none"> • Regarding the charge given to us regarding international students and the reassign time for a study abroad counselor. There were meetings involving | |

| Topic | Discussion | Action |
|---|--|---|
| <p>4. Committee Reports, continued</p> | <p>several interested parties. We were asked to look into an infrastructure and to develop proposal to give to the Senate and the President that would apply to international students. The work group met earlier today (comprised of faculty and administrators). The target is to have a proposal by spring.</p> <p>d. Career/Tech [S. Meyer]</p> <ul style="list-style-type: none"> No report. <p>e. Equity/Diversity [K. Melancon]</p> <ul style="list-style-type: none"> No report. <p>Elections [M. Worsley]</p> <ul style="list-style-type: none"> No report <p>f. Curriculum [M. Copeland]</p> <ul style="list-style-type: none"> [see handout] Curriculum committee received new APs from the District: 4060 & 4104. Curriculum Committee does not support these as written and we would like a motion of nonsupport as they are written. A list of the committee's concerns can be found at the end of the handout [see handout]. <p>g. Program Review [P. Ferri-Milligan]</p> <ul style="list-style-type: none"> [see handout] The Program Review committee finished its efficacy phase and the results are provided. I'm going to put together another institutional program review report sometime after graduation. It will be very transparent. K. Weiss and I will also go over the website and make sure everything is easy to find. This is the first semester Program Review has done the evaluation of the SLOs/SAOs. We also had a new form and sent you a survey asking for input. Needs assessment will start fairly soon after we come back. <p>h. Accreditation & SLOs [C. Huston]</p> <ul style="list-style-type: none"> A bunch of us went to the ISER training. The big takeaway was they are looking for a 200 page or less Accreditation Self-Evaluation study. We don't have to re-write the same thing several times. We had 4 of the 7 tables at the training filled with people from Valley, Crafton, and the District. It was encouraging to see the involvement 2 years ahead. T. Long: We have a Vice President of the ACCJC who is assigned to our campus. C. Huston: They will come visit us several times prior to our accreditation. All around positive news. <ul style="list-style-type: none"> P. Ferri-Milligan: Let's do some refresher workshops for SLOs. C. Huston: That came up in our meeting as well. We really need to put our | <p>Motion to not support these APs as written. 1st: A. Avealr 2nd: D. Burns-Peters</p> <p>Discussion: C. Huston: The District Assembly person, who is also a faculty member, is not happy about this either.</p> <p>Approved: Unanimously Abstentions: None</p> |

| Topic | Discussion. | Action |
|---|---|--------|
| <p>4. Committee Reports, continued</p> | <p>faculty together and make some solid recommendations about how SLOs should be written, reported, looked at, etc. We made a 2-year timeline starting in Fall 2018 and ending in Fall 2020. R. Warren-Marlat and said she liked it and Crafton may follow our timeline.</p> <ul style="list-style-type: none"> ○ R. Hamdy: I'll work with you on those workshops. Also SAOs because program review looks at SAOs as well. ○ C. Huston: Those are addressed in the handbook as well. We will work with student services faculty and others who deal with them as well. <p>i. Professional Development [R. Hamdy] Thank you to everyone who turned in their flex reports already. I only have 18 reports that aren't fully submitted. You can go up to June 30th. Come July 1st the new system opens up and you can start inputting the new flex time then.</p> | |
| <p>5. Additional Reports</p> | <p>a. SBCCD-CTA [A. Avelar]</p> <ul style="list-style-type: none"> • G. Owens-Perry has been sending out reminders to vote. A colleague at Crafton is trying to reset passwords. Remember you can also do paper ballots. There are 10 days of voting. Please read everything! <ul style="list-style-type: none"> ○ There are 3 things on the ballot: budget for academic year, small increase in fees to support negotiations, and the successor agreement. • There was some confusion about raises. One issue was that our current salary schedule has no organization to it. Percentages between steps and columns are inconsistent. The columns are now stratified. We need help with negotiations. Most raises will be between 9 – 10% (if ratified). It was sent out, but the document was small so zoom in if needed. <ul style="list-style-type: none"> ○ We also got raises for part-time faculty, about 6%. • We should know results either tomorrow or the next day. • The new executive board will have a retreat in July. We will do what we can to make our meetings consistent so that we regularly talk. <ul style="list-style-type: none"> ○ We will be able to sunshine 2 articles: differential pay for families and retirement before the age 65. • [applause] <p>b. District Assembly [C. Huston]</p> <ul style="list-style-type: none"> • The last meeting was earlier this month. I know of one person who wants to be on District Assembly. We might go into fall with full faculty representation. • A. Avelar: It is really important to have faculty voice there because we want to make sure they know we are here for the colleges. • C. Huston: It meets 8 times a year on the first Tuesday of the month. | |

| Topic | Discussion | Action |
|---------------------------------|---|--|
| <p>6. Consent Agenda</p> | <p>a. Minutes</p> <ul style="list-style-type: none"> • Approve minutes from 5/2/18 | <p>Motion to approve changing the date on the agenda to 4/18/18 and approve the minutes for 4/18/18. 1st: D. Smith 2nd: M. Copeland Approved: Unanimously Abstentions: A. Avelar, A. Aguilar-Kitibutr</p> |
| <p>7. Old Business</p> | <ul style="list-style-type: none"> • EDCT Reorg [B. Baron] • C. Huston: There was a small workgroup working on this earlier this semester. It was taken to our executive senate and Crafton’s executive senate. The chancellor asked me to send out the documents I sent to you on Sunday. Unfortunately those documents I sent out are obsolete. District representatives could not attend today. • R. Hamdy: It’s not totally obsolete because it will come back. • C. Huston: It is just outdated, maybe not obsolete. • R. Hamdy: What about the vice chancellor job description? I think the old job description will have some similarities. I think it’s fair to have some discussion so people understand the issues so when it comes up again we aren’t blindsided and we understand it. • C. Huston: I have the outdated version. • A. Avelar: It’s almost like a District VPI, but they don’t get one. • C. Huston: I highlighted some areas with feedback already: items 3, 8, and 12 in the job description. • M. Copeland: It’s termed “educational support” and from an instructional perspective it seems like that’s really instructional support. There is a lot of CTE in here. CTE are instructional programs from what I understand. I think it’s the purview of the Senate. These are curriculum processes for CTE instruction. CTE is no different when it comes to state and local processes. • C. Huston: These came from the chancellor. The hope was that he would explain how they were developed, vetted, and put through collegial consultation. This can be done in a way that benefits the campuses and the District. We need to ensure this goes through all collegial consultation processes. The Senate should take a position so that if this goes to Board our view will be clear. • M. Copeland: Is the job description going to Board as-is? | |

| Topic | Discussion | Action |
|-------------------------------|--|---|
| <p>7. Old Business</p> | <ul style="list-style-type: none"> • C. Huston: I have no information on that. Should we make a motion, we can make recommendations. • R. Hamdy: I would like to motion that we pull this to the agenda because I don't think it's fair to motion on something when we don't have all the information. • C. Huston: It was current Sunday. My concern is that silence is permission and if we don't make some kind of recommendation or statement then they will say we saw it and didn't care. • L. Lopez: I would ask for clarity. We just saw AP 4060 that says VPI would be in charge of these contacts, but this says this position will be. At minimum we reject it because it's contradictory. • R. Hamdy pulled her previous motion. • M. Copeland's first motion. • M. Copeland's second motion. | <p>Motion of nonsupport of the Vice Chancellor position as it is written because it contradicts current AP and local processes. We further recommend collegial consultation take place on this motion. 1st: M. Copeland 2nd: L. Lopez Discussion: R. Hamdy: We should ask the chancellor to give us clarity before we reject it. M. Copeland: I think the job description and the organization chart are 2 separate items. C. Huston: We can treat them separately Approved: Unanimously Abstentions: None</p> <p>Motion of nonsupport for the organization dated 4-30-2018 or any subsequent reorganization charts without collegial consultation and we ask that this comes back in fall 2018. 1st: M. Copeland 2nd: L. K. Barnett Approved: Unanimously Abstentions: None</p> |

| Topic | Discussion | Action |
|-------------------------------|---|--------|
| <p>8. New Business</p> | <p>a. Non-Credit Coordinator Report [A. Ababat]</p> <ul style="list-style-type: none"> • C. Huston: A. Ababat is a full-time instructor in Electricity and Electronics. As a reminder, a year ago L. Burnham filled this position. In October we gained and lost J. Gilbert. A. Ababat filled this position in January of this year. • A. Ababat: I am presently assigned as the coordinator of the non-credit program. My goal is to report the status of the non-credit program. • We are expecting to enroll 400 students this summer in Voc Ed classes. Yesterday about 127 registered. Dean P. Quach is still at the high school trying to register all the students. Now there is sufficient funding for the non-credit program (the two grants are AEBG & CDCP). We are getting several new HS enrollees because of Paid Work Experience Program funded by the District. • Courses include: ESL, Immigrant Education, Elementary and Secondary Basic Skills, Health & Safety, Substantial Disabilities, Home Economics, Parenting, Short Term Vocational and Workforce Preparation. • The goal for our non-credit program is to grow. We want to get as many students as possible to enroll in the non-credit program. We want to get students to enroll in our credit program to aim for a higher salary rate. • Strategies to reach our goal include teaching non-credit classes online. <ul style="list-style-type: none"> ○ M. Copeland: Currently we don't have a vehicle to offer non-credit classes online. ○ A. Ababat: This is a future goal. • Other strategies include keeping ourselves updated with non-credit funding, engaging employers in program design, and reach out to CEO or Senior Level Executives in companies where we have a potential for partnering. • Advantages of Non-Credit courses- students develop skills, they're repeatable, they're available to all. • Questions: <ul style="list-style-type: none"> ○ M. Copeland: There's no way to track positive attendance online, so basically you can create an online course but there is no apportionment for it. ○ R. Hamdy: How does it work for all these colleges who have really big non-credit programs? ○ M. Copeland: Very few have online classes if at all. I want to remind you that non-credit classes are not limited to CTE. ○ R. Hamdy: What is the next step to grow our non-credit? What are the guidelines? How can we infuse enthusiasm into this? | |

| Topic | Discussion | Action |
|--|--|---|
| <p>8. New Business, continued</p> | <ul style="list-style-type: none"> ○ A. Ababat: This is fairly new. Each department will need to communicate with me. ○ R. Hamdy: Is there a 1-page document or PowerPoint that has information about growing the non-credit program? ○ A. Ababat: Yes, there is a lot of information we can look up. I can prepare another slide for that. ○ C. Huston: Addressing non-credit is on my list of things to do in the fall. There is a committee that meets twice a month and needs more faculty involvement. ○ A. Ababat: The best part is there are no fees. Students can apply and take the class at no cost. Also the FTES for credit are the same as non-credit. <p>b. Academic Senate Roster 2018 – 2019 [C. Huston]</p> <ul style="list-style-type: none"> • Recognition of new senators. • We make a call for part-time senators at the adjunct orientation. <p>c. Election of Academic Senate Secretary for 2018</p> <ul style="list-style-type: none"> • R. Hamdy nominated B. Tasaka. • B. Tasaka accepts. <p>d. Election of Academic Senate Vice-President for 2018 – 2019</p> <ul style="list-style-type: none"> • B. Tasaka nominated R. Hamdy. • R. Hamdy accepts. <p>e. Approval of Academic Senate Sub-Committee Co-Chairs for 2018 – 2019 [C. Huston]</p> <ul style="list-style-type: none"> • List of volunteers on Executive Committee. • Recruiting Legislative Committee and Financial Committee leadership. • Plan is to open bylaws next year because they are out of date. <p>f. BP/AP 4060 Delineation of Functions Agreements [M. Copeland]</p> <ul style="list-style-type: none"> • Discussed during Curriculum Committee report. <p>g. BP/AP 4104 Contract Education [M. Copeland]</p> <ul style="list-style-type: none"> • Discussed during Curriculum Committee report. <ul style="list-style-type: none"> • C. Huston: Thanks to everyone who participated this year! | <p>Nomination of Academic Secretary for 2018 – 2019 academic year: Bethany Tasaka 1st: R. Hamdy 2nd: A. Jennings Approved: Unanimously Abstentions: None</p> <p>Nomination of Academic Secretary for 2018 – 2019 academic year: R. Hamdy 1st: B. Tasaka 2nd: M. Copeland Approved: Unanimously Abstentions: None</p> <p>Motion of support for officers who volunteered for the Executive Committee for 2018 – 2019 academic year. 1st: A. Jennings 2nd: K. Barnett Approved: Unanimously Abstentions: None</p> |

| Topic | Discussion | Action |
|---|--|--------|
| 9. SBVC President's Report D. Rodriguez | <ul style="list-style-type: none"> • I want to echo C. Huston's remarks: Thanks to all of your hard work on the Senate this year. I know that it takes hard work. I want to reiterate what was said at negotiations. Your CTA representatives did an excellent job at the bargaining table. • In terms of non-credit coming back to the District I know there are questions about whether or not it is true. I am committed to having it remain at the campus level especially because we know curriculum drives non-credit and curriculum is faculty purview. • Tonight is a scholarship ceremony for our students. The majority of our donors who gave money for scholarships will be in attendance. • Commencement is a week from Friday. • Thank you all for all of your hard work. | |
| 10. Announcements | <ul style="list-style-type: none"> • None | |
| 11. Adjournment | <ul style="list-style-type: none"> • Meeting adjourned at 4:28 p.m. | |