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 References:

AP 5050 Student Success and Support Program

(Replaces current SBCCD AP 5050)

The Student Success and Support Program brings the student and the District into agreement regarding the student’s educational goal through the District’s established programs, policies, and requirements. The agreement is implemented by means of the student educational plan.

Each student, in entering into an educational plan, will do all of the following:

- identify an education and career goal;
- identify a course of study;
- be assessed to determine appropriate course placement;
- complete orientation;
- participate in the development of the student educational plan;
- complete a student educational plan no later than the term after which the student completes 15 semester units of degree applicable credit coursework;
- diligently attend class and complete assigned coursework; and
- complete courses and maintain progress toward an educational goal.

Student Success and Support Program services include, but are not limited to, all of the following:

- Orientation on a timely basis, information concerning campus procedures, academic expectations, financial assistance, and any other appropriate matters.
- Assessment and counseling upon enrollment, which shall include, but not be limited to, all of the following:
 - Administration of assessment instruments to determine student competency in computational and language skills.
 - Assistance to students in the identification of aptitudes, interests, and educational objectives, including, but not limited to, associate of arts degrees, transfer for baccalaureate degrees, and vocational certificates and licenses.
 - Evaluation of student study and learning skills.
 - Referral to specialized support services as needed, including, but not limited to, federal, state, and local financial assistance; health services; mental health services; campus employment placement services; extended opportunity programs and services; campus child care services programs that teach English as a second language; and disabled student services.
 - Advisement concerning course selection.
 - Follow-up services, and required advisement or counseling for students who are enrolled in

basic skills courses, who have not declared an educational objective as required, or who are on academic probation.

- an ongoing institutional research program to determine the effectiveness of ~~student success and support programs~~ Student Success and Support Programs, services, and processes.
- faculty and staff training to assist with implementation of ~~student success and support program~~ Student Success and Support Program requirements.

The District shall not use any assessment instrument except one specifically authorized by the Board of Governors of the California Community Colleges.

- **From current SBCCD AP 5050 titled Matriculation**

Matriculation is a process that brings a district college and a student who enrolls for credit into an agreement for the purpose of realizing the student's educational goal through the college's established programs, policies, and requirements.

A. *The student's responsibilities under this agreement include:*

1. *the expression of at least a broad educational intent upon enrollment;*
2. *the declaration of a specific educational objective after completion of 15 semester units of degree applicable credit coursework;*
3. *diligence in class attendance and completion of assigned coursework;*
4. *the completion of courses and maintenance of progress toward an educational goal, according to standards established by the college, the district, and the state.*

B. *The responsibilities of a district college under this agreement will entail providing appropriate matriculation services that shall include:*

1. *the processing of applications for admission in a timely manner;*
2. *orientation and pre-orientation services designed to provide, on a timely basis, needed information about instructional programs, course prerequisites, student services, college regulations, and student rights and responsibilities;*
3. *assessment of students to determine student competency in computational and language skills; to identify aptitudes, interests, and educational objectives and to evaluate study and learning skills. Multiple assessment measures may include State approved tests, prior academic history, work experience, personal responsibilities/circumstances, maturation, desire and determination.*
4. *counseling and advising to assist students in interpreting test results, and in developing and updating their educational plans; referral of students to:*
 - a. *support services which may be available including, but not limited to, counseling/advising, transfer services, financial aid, campus employment placement services, ~~Extended Opportunity Programs~~ extended opportunity programs & ~~Services~~ services; campus child care services, tutorial services and disabled student programs and services; and*
 - b. *specialized curriculum offerings including, but not limited to, pre-collegiate basic skills courses and programs in English as a second language;*
5. *a follow-up system to detect and correct early signs of academic difficulty, and to ensure the academic progress of each student;*
6. *an ongoing institutional research program to determine the effectiveness of matriculation programs, services, and procedures;*

7. *faculty and staff training to help them implement matriculation requirements.*

NOTE: Please confirm that the following language SBCCD AP 5050 reflects current practice and is still legally accurate.

C. EXEMPTIONS

Although all students are given the opportunity to participate, each college has elected to exempt certain students from orientation, assessment and counseling/advisement (**Title 5** Section 55532(a)). Exempted students are identified and informed through the matriculation process. Exemption criteria are outlined in the Matriculation Plan for each college.

D. PREREQUISITES AND ENROLLMENT LIMITATIONS

1. All courses shall be open for enrollment to any student who has been admitted to a district college except that students may be required to meet necessary and valid prerequisites. Additionally, a college may also limit enrollment in a course based on health and safety considerations, facility limitations, faculty workload, availability of qualified instructors, funding limitations, constraints of regional planning or legal requirements imposed by status, regulations or contracts (**Title 5** Section 58106(a)).
2. Prerequisites for a course shall be clearly related to course content and must be valid as being necessary for success in such course. Prerequisites shall be developed and established in full compliance with **Title V 5 Regulations**, Section 58106. Violations, waivers and appeals will be addressed and resolved through the established District Grievance Policy.
3. Each college will have a matriculation plan which clearly addresses each of the matriculation mandates. Compliance with these requirements will be monitored by the State Chancellor's Office as stipulated by the Seymour-Campbell Matriculation Act.
4. By this statement, the Board acknowledges the intent of the Seymour-Campbell Matriculation Act and agrees to implement its regulations to the extent possible and as appropriate.

References:

Education Code Sections 78210 et seq.;
Title 5, Sections 55500 et seq.
ACCJC Accreditation Standard II.C.2

Attachments:

[AP 5050 Student Success & Support Program - Comments](#)
[AP 5050 Student Success and Support Program - Legal Citations](#)
[AP5050 -OLD.pdf](#)

Comment by Allen, Denise:

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